

PLEASE BRING THIS AGENDA WITH YOU

1

The Lord Mayor will take the Chair at ONE  
of the clock in the afternoon precisely.



## COMMON COUNCIL

SIR/MADAM,

You are desired to be at a virtual meeting of the Court of Common Council, held through **MICROSOFT TEAMS**, on **THURSDAY** next, **the 21st day of May, 2020**.

The meeting shall be accessible for members of the public through the City Corporation's YouTube channel and at the following link: [https://youtu.be/JvU9\\_Wvt8l8](https://youtu.be/JvU9_Wvt8l8)

JOHN BARRADELL,  
*Town Clerk & Chief Executive.*

*Guildhall,  
Wednesday 13th May 2020*

Nicholas Stephen Leland Lyons

Prem Babu Goyal, O.B.E.

}

*Aldermen on the Rota*

## 2

### 1 **Apologies**

### 2 **Declarations by Members under the Code of Conduct in respect of any items on the agenda**

### 3 **Minutes**

To agree the minutes of the meeting of the Court of Common Council held on 5 March 2020.

**For Decision**  
(Pages 1 - 30)

### 4 **Resolutions on Retirements, Congratulatory Resolutions, Memorials**

### 5 **Mayoral Visits**

The Right Honourable The Lord Mayor to report on his recent overseas visits.

### 6 **Policy Statement**

To receive a statement from the Chair of the Policy and Resources Committee.

### 7 **Docquets for the Hospital Seal**

### 8 **The Freedom of the City**

To consider a circulated list of applications for the Freedom of the City.

**For Decision**  
(Pages 31 - 36)

### 9 **Legislation**

To receive a report setting out measures introduced into Parliament which may have an effect on the services provided by the City Corporation.

**For Information**  
(Pages 37 - 38)

### 10 **Questions**

### 11 **Motions**

### 12 **Awards and Prizes**

### 13 **Policy and Resources Committee**

To receive reports of the Policy and Resources Committee, as follows:-

- (A) **Report of Action Taken: COVID-19 Response** – to receive a report advising of four actions taken under urgency procedures in relation to the COVID-19 response.

**For Information**  
(Pages 39 - 48)

- (B) **Report of Action Taken: City of London Academies Trust** – to receive a report advising of action taken under urgency procedures in relation to the expansion of the City of London Academies Trust.

**For Information**  
(Pages 49 - 50)

- 14 **Planning and Transportation Committee**  
To consider the draft City of London Local Plan 2036.  
**For Decision**  
(Pages 51 - 54)
- 15 **Markets Committee**  
To consider an amendment to the Markets Committee's Terms of Reference.  
**For Decision**  
(Pages 55 - 58)
- 16 **The City Bridge Trust Committee**  
To receive a report advising of two actions taken under urgency procedures in relation to the COVID-19 response.  
**For Information**  
(Pages 59 - 62)
- 17 **Freedom Applications Committee**  
To receive a report advising of action taken under urgency procedures in relation to the award of a Freedom by Special Nomination.  
**For Information**  
(Pages 63 - 64)

## **MOTION**

- 18 **By the Chief Commoner**  
That the public be excluded from the meeting for the following items of business below on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act, 1972.  
**For Decision**
- 19 **Non-Public Minutes**  
To agree the non-public minutes of the meeting of the Court held on 5 March 2020.  
**For Decision**  
(Pages 65 - 70)
- 20 **Planning and Transportation Committee**  
To consider a project proposal at Gateway 4b concerning a series of waterproofing, drainage and landscaping works.  
**For Decision**  
(Pages 71 - 84)

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# RUSSELL, MAYOR

## COURT OF COMMON COUNCIL

5th March 2020  
MEMBERS PRESENT

### ALDERMEN

Nicholas Anstee  
Sir Charles Edward Beck Bowman  
Emma Edhem  
Prem Goyal  
Timothy Russell Hailes  
Robert Picton Seymour Howard

Robert Charles Hughes-Penney  
Vincent Thomas Keaveny  
Susan Langley  
Nicholas Stephen Leland Lyons  
Sheriff Prof. Michael Raymond Mainelli  
Sir Andrew Charles Parmley

The Rt Hon. The Lord Mayor, William Anthony  
Bowater Russell  
Sir David Hugh Wootton  
Sir Alan Colin Drake Yarrow

### COMMONERS

George Christopher Abrahams  
John David Absalom  
Munsur Ali  
Randall Keith Anderson  
Alexander Robertson Martin Barr  
Douglas Barrow  
Adrian Mark Bastow  
Peter Gordon Bennett  
Nicholas Michael Bensted-Smith  
Mark Bostock  
Deputy Keith David Forbes  
Bottomley  
Tijs Broeke  
Deputy Michael Cassidy  
John Douglas Chapman  
Henry Nicholas Almroth Colthurst  
Graeme Doshi-Smith  
Karina Dostalova  
Simon D'Olier Duckworth  
Peter Gerard Dunphy  
Mary Durcan

John Ernest Edwards  
Deputy Kevin Malcolm Everett  
Anne Helen Fairweather  
Helen Lesley Fentime  
Sophie Anne Fernandes  
John William Fletcher  
Marianne Bernadette Fredericks  
Tracey Graham  
Caroline Wilma Haines  
Deputy The Revd Stephen Decatur  
Haines  
Graeme Harrower  
Sheriff Christopher Michael  
Hayward  
Deputy Tom Hoffman  
Ann Holmes  
Michael Hudson  
Deputy Wendy Hyde  
Deputy Jamie Ingham Clark  
Shravan Jashvantrai Joshi  
Angus Knowles-Cutler  
Gregory Alfred Lawrence

Tim Levene  
Vivienne Littlechild  
Oliver Arthur Wynlayne Lodge  
Deputy Edward Lord  
Paul Nicholas Martinelli  
Jeremy Mayhew  
Deputy Catherine McGuinness  
Andrew Stratton McMurtrie  
Wendy Mead  
Andrew Paul Mayer  
Robert Allan Merrett  
Andrien Gereith Dominic Meyers  
Deputy Brian Desmond Francis  
Mooney  
Deputy Alastair Michael Moss  
Sylvia Doreen Moys  
Deputy Joyce Carruthers Nash  
Barbara Patricia Newman  
Graham Packham  
Dhruv Patel  
Susan Jane Pearson  
John Petrie

William Pimlott  
Deputy James Henry George  
Pollard  
Henrika Johanna Sofia Priest  
Jason Paul Pritchard  
Stephen Douglas Quilter  
James de Sausmarez  
Ruby Sayed  
John George Stewart Scott  
Deputy Dr Giles Robert Evelyn  
Shilson  
Jeremy Lewis Simons  
Deputy Tom Sleigh  
Deputy John Tomlinson  
James Richard Tumbridge  
William Upton QC  
Mark Raymond Peter Henry  
Delano Wheatley  
Philip Woodhouse  
Dawn Linsey Wright

1. Apologies      The apologies of those Members unable to attend this meeting of the Court were noted.
2. Declarations    There were no additional declarations.
3. Minutes        *Resolved* – That the Minutes of the last Court are correctly recorded, subject to Deputy Jamie Ingham Clark being recorded as present.
4. Resolutions    There were no resolutions.

5. Mayoral Visits The Right Honourable The Lord Mayor reported on his recent visits to the Gulf, Switzerland and the World Economic Forum at Davos, Durham and Newcastle, and Scotland.
6. Policy Statement The Chair of the Policy and Resources Committee provided an update on COVID19 and some of the business contingency plans that were being put in place in case the outbreak continued to worsen.
7. Hospital Seal There were no docquets for the seal.
8. Freedoms The Chamberlain, in pursuance of the Order of this Court, presented a list of the under-mentioned, persons who had made applications to be admitted to the Freedom of the City by Redemption:-

<p><b>Mohammed Parvez Ahmed</b>  <i>Munsur Ali, CC</i>  <i>Rehana Banu Ameer, CC</i></p>	<p>a Councillor  <i>Citizen and Common Councillor</i>  <i>Citizen and Common Councillor</i></p>	<p>Brent, London</p>
<p><b>Adam Akar</b>  <i>Lin Jane Luder</i>  <i>Ald. Ian David Luder, JP</i></p>	<p>a Student  <i>Citizen and Fletcher</i>  <i>Citizen and Cooper</i></p>	<p>East Sussex</p>
<p><b>Yuiko Jenifer Andersen</b>  <i>Elisabeth Mainelli</i>  <i>Sheriff Christopher Michael Hayward, CC</i></p>	<p>a Manager  <i>Citizen and Mason</i>  <i>Citizen and Pattenmaker</i></p>	<p>Putney, London</p>
<p><b>Paul Charles Barry</b>  <i>David Robert Attwood</i>  <i>David John Chapman</i></p>	<p>a Telecommunications Engineer, retired  <i>Citizen and Plumber</i>  <i>Citizen and Joiner &amp; Ceiler</i></p>	<p>Peterborough, Cambridgeshire</p>
<p><b>Cdr Andrew Paul Basson, RN</b>  <i>Ald. Timothy Russell Hailes, JP</i>  <i>Deputy Charles Edward Lord, OBE, JP</i></p>	<p>a Royal Navy Officer, retired  <i>Citizen and Pewterer</i>  <i>Citizen and Broderer</i></p>	<p>Norwich, Norfolk</p>
<p><b>Nicholas John Beavon</b>  <i>Paresh Bhanji Modasia</i>  <i>Simon Phillip Bannister</i></p>	<p>a Pharmacist  <i>Citizen and Apothecary</i>  <i>Citizen and Blacksmith</i></p>	<p>Wandsworth, London</p>
<p><b>William Andrew James Benton</b>  <i>Daniel Mark Heath</i>  <i>Phillip John Davis</i></p>	<p>a Royal Naval Officer  <i>Citizen and Hackney Carriage Driver</i>  <i>Citizen and Hackney Carriage Driver</i></p>	<p>Cornwall</p>
<p><b>His Honour Judge Jeffrey Blackett</b>  <i>Malcolm Alastair Craig</i>  <i>Mark Sutherland Johnson</i></p>	<p>a Judge  <i>Citizen and Gold &amp; Silver Wyre Drawer</i>  <i>Citizen and Woolman</i></p>	<p>Epsom, Surrey</p>
<p><b>Christopher John Bower</b>  <i>The Rt. Hon The Lord Mayor</i>  <i>Hilary Ann Russell</i></p>	<p>a TV Producer    <i>Citizen and Farmer</i></p>	<p>Buckinghamshire</p>
<p><b>Simon Keith Bickley Bright</b>  <i>Shravan Jashvantrai Joshi, CC</i>  <i>Michael Alan Rutherford</i></p>	<p>a Reinsurance Broker  <i>Citizen and Fueller</i>  <i>Citizen and Management Consultant</i></p>	<p>Bermondsey, London</p>

<b>Leendert Leonard Burman</b> <i>Peter Hubert William Ruddy</i> <i>Melvyn Stuart Davis</i>	a Software Engineer, retired <i>Citizen and Bowyer</i> <i>Citizen and Bowyer</i>	Hampshire
<b>Joan Lilian Cooksley</b>  <i>William Barrie Fraser, OBE</i> <i>Ald. Sir Andrew Charles Parmley</i>	an Underwriter, retired  <i>Citizen and Gardener</i> <i>Citizen and Musician</i>	Ridgewood, East Sussex
<b>Alison Helen Cork</b>  <i>Eric Alford</i> <i>Margaret Joan Alford</i>	a Writer, Broadcaster & Entrepreneur <i>Citizen and Hackney Carriage Driver</i> <i>Citizen and Musician</i>	Westminster, London
<b>His Honour Judge Keith Charles Cutler, CBE</b> <i>Graham Leslie Flight</i> <i>Lt. Col. John Craven Chambers</i>	a Judge  <i>Citizen and Loriner</i> <i>Citizen and Wax Chandler</i>	Salisbury, Wiltshire
<b>Tara Kerry Czogalik</b> <i>Jonathan Martin Avern</i> <i>Jeremy Lewis Simons, CC</i>	a Port Health Business Manager <i>Citizen and Fletcher</i> <i>Citizen and Scientific Instrument Maker</i>	Canvey Island, Essex
<b>John Alfred Deadman</b> <i>Brian Wheatley</i> <i>Peter Howard Allen</i>	a Taxi Driver, retired <i>Citizen and Butcher</i> <i>Citizen and Butcher</i>	Rochester, Kent
<b>Geoffrey St John David Howard Douglas-Hiley</b> <i>Anne Elizabeth Holden</i> <i>Ann-Marie Jefferys</i>	a Chelsea Pensioner  <i>Citizen and Basketmaker</i> <i>Citizen and Glover</i>	Chelsea, London
<b>Dr Irena Edwards</b> <i>Mark Raymond Peter Wheatley</i> <i>Deputy James Henry George Pollard</i>	a Solicitor, retired <i>Citizen and Draper</i> <i>Citizen and Skinner</i>	Brent, London
<b>Professor Sir Richard John Evans</b>  <i>Ald. &amp; Sheriff Prof. Michael Raymond Mainelli</i> <i>John Christopher Carrington</i>	The Provost of Gresham College  <i>Citizen and World Trader</i> <i>Citizen and Information Technologist</i>	Royston, Hertfordshire
<b>Anthony William Fordham</b>  <i>Jeremy Paul Mayhew, CC</i> <i>Deputy Robert James Ingham Clark</i>	a Banker  <i>Citizen and Loriner</i> <i>Citizen and Clothworker</i>	Reach, Cambridgeshire
<b>Joel John William Garabedian</b>  <i>Valerie Anne Boakes</i> <i>Lynn Walters</i>	an Airline Captain  <i>Citizen and Marketer</i> <i>Citizen and Horner</i>	Horsham, West Sussex
<b>Alexander Garty</b> <i>Marianne Bernadette Fredericks, CC</i> <i>Wendy Mead, OBE, CC</i>	a Transport Manager <i>Citizen and Baker</i> <i>Citizen and Glover</i>	Westminster, London
<b>Samuel Edward Gervaise-Jones</b>  <i>Andrien Meyers, CC</i>	an Investment Consultant  <i>Citizen and Common Councillor</i>	Chorleywood, Hertfordshire

<i>Rehana Banu Ameer, CC</i>	<i>Citizen and Common Councillor</i>	
<b>James Thomas Gilbert</b> <i>Iain Reid</i> <i>Richard Leslie Springford</i>	a Piers Manager <i>Citizen and Educator</i> <i>Citizen and Carman</i>	Bexleyheath, Kent
<b>David Grey, MBE</b> <i>Ald. Sir Peter Kenneth Estlin</i> <i>Ald. Sir Andrew Charles Parmley</i>	an Executive Chairman <i>Citizen and International Banker</i> <i>Citizen and Musician</i>	Fulwood, Yorkshire
<b>Jake Lewis Harper</b> <i>Jeremy Paul Mayhew, CC</i> <i>Deputy Robert James Ingham Clark</i>	an Investment Manager <i>Citizen and Loriner</i> <i>Citizen and Clothworker</i>	Clapham, London
<b>Robert Brinley Joseph Harris, OBE</b>  <i>Mark Raymond Peter Wheatley</i> <i>Deputy James Henry George Pollard</i>	a Broadcaster and Writer  <i>Citizen and Draper</i> <i>Citizen and Skinner</i>	Steventon, Oxfordshire
<b>Andrew Harston</b>  <i>The Rt. Hon The Lord Mayor</i> <i>Hilary Ann Russell</i>	a University Director  <i>Citizen and Farmer</i>	Billingham, County Durham
<b>Danielle Lillian Harte</b>  <i>Guy Fairbank</i> <i>David Harry</i>	a Tourist Guide  <i>Citizen and Vintner</i> <i>Citizen and Stationer &amp; Newspaper Maker</i>	Bounds Green, London
<b>Caroline Rachel Elizabeth Harvey</b>  <i>Antony David George Harvey</i> <i>Lord Baden-Powell</i>	a Trainee Solicitor  <i>Citizen and Educator</i> <i>Citizen and Mercer</i>	Nottingham, Nottinghamshire
<b>Thomas Patrick Vincent Hayes, MBE</b> <i>Eric Charles Nash</i> <i>Maureen Angela Bonanno-Smith</i>	a Theatre Director <i>Citizen and Baker</i> <i>Citizen and Baker</i>	Silvertown, London
<b>Douglas John Herbert</b> <i>Anne Elizabeth Holden</i> <i>Ann-Marie Jefferys</i>	a Television Journalist <i>Citizen and Basketmaker</i> <i>Citizen and Glover</i>	Paris, France
<b>Thomas Hicks, OBE</b> <i>The Rt. Hon The Lord Mayor</i> <i>Hilary Ann Russell</i>	a Musician and Actor, retired  <i>Citizen and Farmer</i>	London
<b>Roy Hodgson</b> <i>Ald. Gregory Percy Jones , QC</i> <i>Ald. Sir David Wootton, Kt.,</i>	a Football Manager <i>Citizen and Leatherseller</i> <i>Citizen and Fletcher</i>	Twickenham, London
<b>Ondrej Hovadek</b> <i>Mark Anthony Grove</i> <i>Karina Dostalova, CC</i>	a Diplomat <i>Citizen and Cook</i> <i>Citizen and Marketor</i>	Kensington, London
<b>Graeme Barry Howell</b> <i>Michael Steele Keith Grant</i> <i>Patrick John Marsland-Roberts, TD</i>	a Project Management Trainer <i>Citizen and Information Technologist</i> <i>Citizen and Carman</i>	Brentwood, Essex
<b>Nicola Jane Hughes</b>	a Civil Servant	Bounds Green,



<i>Guy Fairbank</i> <i>David Harry</i>	<i>Citizen and Vintner</i> <i>Citizen and Stationers &amp; Newspaper Makers</i>	London
<b>Robert Wood Johnson IV</b>  <i>The Rt. Hon The Lord Mayor</i> <i>Deputy Catherine Sidony McGuinness</i>	a Diplomat  <i>Citizen and Solicitor</i>	Regent's Park, London
<b>Mark Peter Rhydderch Jones</b> <i>Richard Leslie Springford</i> <i>Iain Reid</i>	a Waterman <i>Citizen and Carman</i> <i>Citizen and Educator</i>	Westminster, London
<b>Brenda Dorothy Kendrick</b> <i>Tijs Broeke, CC</i> <i>Anne Helen Fairweather, CC</i>	a Foster Carer <i>Citizen and Goldsmith</i> <i>Citizen and Common Councillor</i>	Swanley, Kent
<b>Timothy Edward Walter King</b> <i>Edward Frederic Colin Donaldson</i> <i>Nicholas Herbert</i>	a Musician <i>Citizen and Basketmaker</i> <i>Citizen and Basketmaker</i>	Bath, Somerset
<b>Anne Charlotte Begor Lancashire</b>  <i>Nigel Reginald Pullman</i> <i>The Hon. Emmeline Veronica Louise Winterbotham</i>	a University Professor, retired  <i>Citizen and Leatherseller</i> <i>Citizen and Skinner</i>	Toronto, Ontario, Canada
<b>Michael Lindsay Landau</b> <i>Ald. Timothy Russell Hailes, JP</i> <i>Deputy Charles Edward Lord, OBE, JP</i>	a Finance Director <i>Citizen and Pewterer</i> <i>Citizen and Broderer</i>	Radlett, Hertfordshire
<b>Daren Anthony Legg, JP</b> <i>Peter Ronald Elliott</i> <i>Michael Gerald Whyte</i>	an Equity Trader, retired <i>Citizen and Blacksmith</i> <i>Citizen and Blacksmith</i>	Benfleet, Essex
<b>Jason Leonard</b> <i>Malcolm Alastair Craig</i> <i>Mark Jonathan Napier Winston</i>	an Event Company Director <i>Citizen and Gold &amp; Silver Wyre Drawer</i> <i>Citizen and Maker of Playing Cards</i>	Barnes, London
<b>Gavin Gregory Lewis</b> <i>Andrien Meyers, CC</i> <i>Ald. Timothy Russell Hailes, JP</i>	an Investment Sales Director <i>Citizen and Common Councillor</i> <i>Citizen and Pewterer</i>	Finchley, London
<b>Paul Gregory Kieran Little</b>  <i>Brian Lawrence Williamson</i> <i>Anthony Alexander Vlasto</i>	a College Principal  <i>Citizen and Master Mariner</i> <i>Citizen and Shipwright</i>	Portrush, Co Antrim, N. Ireland
<b>Dr Mary Clare Loughlin-Chow</b> <i>Ald. &amp; Sheriff Prof. Michael Raymond Mainelli</i> <i>John Christopher Carrington</i>	an Academic Registrar <i>Citizen and World Trader</i>  <i>Citizen and Information Technologist</i>	Twickenham, London
<b>Deborah Catherine McCormack</b> <i>Peter Cheesman</i> <i>John Anthony Norman Lockyer</i>	an Early Years Practitioner <i>Citizen and Plumber</i> <i>Citizen and Plumber</i>	Coulsdon, Surrey
<b>Simon John Wyndham Monkhouse</b>	a Consultant Surgeon	Westcott, Dorking

<i>Lord Lingfield</i> <i>Nigel Anthony Chimmo Branson, JP</i>	<i>Citizen and Goldsmith</i> <i>Citizen and Haberdasher</i>	
<b>Christopher John Orr</b> <i>Jeremy Paul Mayhew, CC</i> <i>Deputy Brian David Francis Mooney</i>	an Artist <i>Citizen and Loriner</i> <i>Citizen and Common Councillor</i>	Battersea, London
<b>Martin Pluhar</b> <i>Mark Anthony Grove</i> <i>Karina Dostalova, CC</i>	a Diplomat <i>Citizen and Cook</i> <i>Citizen and Marketor</i>	Kensington, London
<b>Claire Louise Poplewell</b>  <i>The Rt. Hon The Lord Mayor</i> <i>Hilary Ann Russell</i>	a Creative Director  <i>Citizen and Farmer</i>	Hammersmith, London
<b>Diana Elizabeth Powell</b>  <i>William Barrie Fraser, OBE</i> <i>Ald. Sir Andrew Charles Parmley</i>	a Fire Brigade Control Officer, retired  <i>Citizen and Gardener</i> <i>Citizen and Musician</i>	Harpenden, Hertfordshire
<b>Feeoza Begum Ramjean</b> <i>Mark Anthony Grove</i> <i>Jean Deillon</i>	a Club Chef <i>Citizen and Cook</i> <i>Citizen and Distiller</i>	Tottenham, London
<b>Anthony Neil Rawlinson</b> <i>Sara Ann Muggeridge</i> <i>Richard David Williams</i>	a Fundmanager and Private Equity <i>Citizen and Marketor</i> <i>Citizen and Tyler &amp; Bricklayer</i>	Westminster, London
<b>David Alan Robertson</b> <i>Alan Robert Brumwell</i> <i>Christopher James Caine</i>	a Police Officer, retired <i>Citizen and Plumber</i> <i>Citizen and Maker of Playing Cards</i>	Colchester, Essex
<b>Jonathan Squirrel</b>  <i>Donald Howard Coombe, MBE</i> <i>Martin Robinson</i>	a Consultant  <i>Citizen and Poulter</i> <i>Citizen and Poulter</i>	Thames Ditton, Surrey
<b>Hannah Starkey</b> <i>Deputy Thomas Dieter Dirk Hoffman, MBE</i> <i>Graham David Packham, CC</i>	an Artist <i>Citizen and Tyler &amp; Bricklayer</i> <i>Citizen and Upholder</i>	Hackney, London
<b>Andrew Michael Thomas</b> <i>Harry Andrew Crook</i> <i>Sheldon Barry Shapiro</i>	a Consultancy Business Director <i>Citizen and Apothecaries</i> <i>Citizen and Blacksmith</i>	Wrexham, Wales
<b>Jacqueline Lesley Thomas</b> <i>Harry Andrew Crook</i> <i>Sheldon Barry Shapiro</i>	a Dental Nurse, retired <i>Citizen and Apothecaries</i> <i>Citizen and Blacksmith</i>	Wrexham, Wales
<b>Jonathan Edward Treasure</b> <i>Deputy Kevin Malcolm Everett</i> <i>Elizabeth Rogula, CC</i>	a Managing Director, retired <i>Citizen and Fletcher</i> <i>Citizen and Common Councillor</i>	Grays, Essex
<b>Dawn Suzanne Turner</b>  <i>Andrien Meyers, CC</i> <i>Ald. Sir Roger Gifford, Kt.</i>	an Executive Director  <i>Citizen and Common Councillor</i> <i>Citizen and Musician</i>	Monmouthshire, Wales

<b>Rehan Ul-Haq</b> <i>Ald. &amp; Sheriff Prof. Michael Raymond Mainelli</i> <i>Robert Cripps McDowall</i>	a Banker <i>Citizen and World Trader</i>  <i>Citizen and Tin Plate Worker</i>	Worcestershire
<b>Viviane Marie Paule Vayssieres</b> <i>William Horsman</i> <i>Cdr Ian Richard Wellesley-Harding</i>	a Marketing Consultant <i>Citizen and Feltmaker</i> <i>Citizen and Feltmaker</i>	Luton, Bedfordshire
<b>Timothy Mark Wainwright</b> <i>The Rt. Hon The Lord Mayor Hilary Ann Russell</i>	a Private Secretary  <i>Citizen and Farmer</i>	Hampshire
<b>Michael John Ward</b>  <i>The Rt. Hon The Lord Mayor Ald. Sir Peter Kenneth Estlin</i>	a Diplomatic Services Officer  <i>Citizen and International Banker</i>	Greenwich, New South Wales, Australia
<b>Ashley Sebastian Daudi Christopher Waters</b> <i>Gerald Dawson Clarkson, CBE, QFSM</i> <i>Alan Roy Willis</i>	a Business Development Manager  <i>Citizen and Firefighter</i> <i>Citizen and Baker</i>	Tower Hamlets, London
<b>Matthew Stephen Whisman</b>  <i>Frederick Joseph Trowman</i> <i>David Robert Boston</i>	a University Employee  <i>Citizen and Loriner</i> <i>Citizen and Gold &amp; Silver Wyre Drawer</i>	Louisville, Kentucky, United States of America

Read.

*Resolved* – That this Court doth hereby assent to the admission of the said persons to the Freedom of this City by Redemption upon the terms and in the manner mentioned in the several Resolutions of this Court, and it is hereby ordered that the Chamberlain do admit them severally to their Freedom accordingly.

#### 9. Legislation

The Court received a report on measures introduced by Parliament which might have an effect on the services provided by the City Corporation as follows:-

#### Bills

##### **Telecommunications Infrastructure (Leasehold Property) Bill**

The Bill would introduce powers for telecoms providers to gain access to multiple-dwelling buildings on the request of a tenant where the landlord has repeatedly failed to respond to formal notices requesting access.

#### Statutory Instruments

##### **The Food Information (Amendment) (England) Regulations 2019 S.I. No. 1218**

The Regulations introduce a requirement for food businesses to label food, which is prepacked on the same premises from which it is sold to consumers, with a full list of ingredients with allergens emphasised. The Regulations are enforced by the Common Council acting in its capacity as a food authority.

**Date in force**  
**1<sup>st</sup> October 2021**

**The Council Tax (Demand Notices) (England) (Amendment) Regulations 2020 S.I. No. 21**

5<sup>th</sup> February 2020

The Regulations require proscribed information relating to the adult social care percept to be included in council tax demand notices. The Regulations apply to the Common Council in its capacity as a local authority.

**The School and Early Years Finance (England) Regulations 2020 S.I. No. 83**

1<sup>st</sup> April 2020

The Regulations set parameters on how funding is to be applied when determining maintained schools' budgets and how funding for early years education is to be allocated. The Regulations apply to the Court of Common Council in its capacity as a local authority.

**The Trade in Animals and Related Products (Amendment) Regulations 2020 S.I. No. 109**

24<sup>th</sup> February 2020

The Regulations amend provisions which relate to the seizure of non-compliant animals and products of animal origin. The Regulations ensure that an importer's representative is liable for the cost of enforcement measures where consignments fail entry checks. Additionally, it clarifies the remit of Official Fish Inspectors. The regulations apply to the Court of Common Council in its capacities as a local authority and as a port health authority. Additionally, the Common Council is the enforcement authority for the whole of greater London.

**The Financial Services and Markets Act 2000 (Central Counterparties, Investment Exchanges, Prospectus and Benchmarks) (Amendment) Regulations 2020 S.I. No. 117**

28<sup>th</sup> February 2020

The Regulations make amendments to FSMA as a consequence of newly enacted EU legislation. This includes amendments to consequential to Regulation (EU) 2019/2099 ("EMIR 2.2"), which introduces a third-country central counterparty supervisory regime. Other provisions include a clarification to the SME Growth Market Regulation, which provides that the FCA is the supervisory authority for the purpose of determining an exemption from the requirement to publish a prospectus and approve exempt documents in lieu of a prospectus.

Read.

*(The text of the measures and the explanatory notes may be obtained from the Remembrancer's Office.)*

10. Ballot  
Results

The Town Clerk reported the outcome of the ballot taken at the last Court, as follows:

*Where appropriate:-*

*\* denotes a Member standing for re-appointment;*

★ denotes appointed.

Two Members to the **Trust for London**.

	<b>Votes</b>
Rehana Banu Ameer	69 ★
*Alderman Alison Gowman	61 ★
*Deputy Edward Lord, O.B.E., J.P.	42

Whereupon the Lord Mayor declared Rehana Ameer and Alderman Alison Gowman to be appointed to the Trust for London.

11.  
Appointments

The Court proceeded to consider appointments to the following Committees and Outside Bodies:-

\* denotes a Member standing for re-appointment

- (A) One Member on the **Board of Governors of the City of London School for Girls**, for the balance of a term expiring in July 2020.

**Nominations received:-**

Shravan Jashvantrai Joshi

Read.

Whereupon the Lord Mayor declared Shravan Joshi to be appointed to the Board of Governors of the City of London School for Girls.

- (B) Three Members on **Christ's Hospital**, for four-year terms expiring in March 2024.

**Nominations received:-**

Randall Keith Anderson

Read.

Whereupon the Lord Mayor declared Randall Anderson to be appointed to Christ's Hospital.

- (C) Two Members on the **City of London Reserve Forces and Cadets Association**, for three-year terms expiring in March 2023.

**Nominations received:-**

\*Simon D'Olier Duckworth, O.B.E., D.L.

\*Deputy Jamie Ingham Clark

Read.

Whereupon the Lord Mayor declared Simon Duckworth and Deputy Jamie Ingham Clark to be appointed to the City of London Reserve Forces and Cadets Association.

- (D) Three Members on the **Guild Church Council of St Lawrence Jewry** for one-year terms expiring in March 2021.

**Nominations received:-**

- \*Deputy Roger Arthur Holden Chadwick, O.B.E.
- \*Simon D'Olier Duckworth, O.B.E., D.L.
- \*Alderman Gregory Percy Jones, Q.C.

Read.

Whereupon the Lord Mayor declared Deputy Roger Chadwick, Simon Duckworth, and Alderman Gregory Jones to be appointed to the Guild Church Council of St Lawrence Jewry.

- (E) Two Members on the **Mitchell City of London Charity and Educational Foundation**, for five-year terms expiring in March 2025.

**Nominations received:-**

- \*Ian Christopher Norman Seaton

Read.

Whereupon the Lord Mayor declared Ian Seaton to be appointed to the Mitchell City of London Charity and Educational Foundation.

12. Irish (A) The Court proceeded to consider the appointment of six Common Councillors to The Honourable The Irish Society, for terms of three years.  
Society *\*denotes a Member standing for re-appointment*

**Nominations received:-**

- \*Deputy John David Absalom
- \*Peter Gerard Dunphy
- \*Deputy Wendy Hyde
- \*Vivienne Littlechild, M.B.E., J.P.
- \*Deputy Hugh Fenton Morris
- \*Jeremy Lewis Simons

Read.

Whereupon the Lord Mayor declared Deputy John Absalom, Peter Dunphy, Deputy Wendy Hyde, Vivienne Littlechild, Deputy Hugh Morris, and Jeremy Simons to be appointed to The Honourable The Irish Society.

- (B) The Court endorsed the appointment of Alderman Gregory Jones as one of the two Aldermen on The Honourable the Irish Society, for a three-year term expiring in March 2023, in the room of Alderman Vincent Keaveny.
- (C) The Court noted that Alderman Nicholas Lyons would continue to serve as one of the Aldermanic representatives on The Honourable The Irish Society, having previously been appointed for term expiring in March 2022.

- (D) The Court noted that Alderman Sir Andrew Parmley would continue to serve as Governor of The Honourable The Irish Society for a three-year term expiring in 2021, with a Deputy Governor to be appointed by the Court of The Honourable The Irish Society.

13.  
Lodge, O.A.W.,  
to the Chair of  
Policy &  
Resources

### **Sustaining the growing business population**

Oliver Lodge asked a question of the Chair of the Planning and Transportation Committee concerning the rapid expansion of the City's business population and the measures the Corporation would be taking to prevent unsustainable growth.

Responding, the Chair referenced the Corporation's Transport Strategy and the draft City Plan 2036, both of which aimed to ensure that the City of London remained a sustainable and attractive place to work, live and visit. The Chair agreed that forecasts predicted an increase in employment within the City over the coming years and explained that an office floorspace growth target of two million square metres had been set to accommodate these increasing numbers. The Chair stressed that it would be important to continue to protect and maintain an acceptable standard of working environment and sustainability in the City, but also not to impede the growing success of this area. She added that the changing circumstances within the City would be monitored and fed back into the planning policy review process and advised there would be multiple opportunities for consideration of employment projections, growth targets, land use, and numerous other policies appropriate to the City.

Oliver Lodge asked a supplementary question in which he highlighted the seemingly disparate policies across the City Corporation and asked for the development of a coherent, integrated and public strategy to ensure the City business population remained stable and well-managed in the future.

Responding, the Chair of Policy and Resources set out how the plans and policies being taken forward were combined and interlinked. She praised the pioneering steps and policies being developed and noted that the aforementioned Transport Strategy and City Plan contained significant plans within them to support a thriving population. The Chair added that the Planning and Transportation Committee would keep sight of this overall objective as they took the strategies forward.

### **Postcodes**

John Fletcher asked a question of the Chair of the Policy and Resources Committee concerning the postcode of some residents within the Ward of Portsoken, who fell within the E1 area. He highlighted the disadvantages experienced by residents as a result and asked whether the City Corporation could engage with Royal Mail to amend this to an EC postcode to align with the rest of the City.

In response, the Chair of Policy and Resources explained that City Corporation had previously engaged with Royal Mail on this issue but that these efforts had been to no avail. During those discussions, it had been made clear that the Royal Mail's robust policy was that they did not change postcodes unless there is a pressing operational reason to do so. However, the Chair noted that some 14 years had

since passed since engaging with Royal Mail on this matter and she would ask officers to take up discussions once more to see what might be done.

John Fletcher asked a supplementary question concerning the impact the E1 postcode had on policing responses and the confusion that often arose around 999 calls being passed to the Metropolitan Police, rather than the City Police. The Chair agreed to discuss this with the Chair of the Police Authority Board to see what could be done.

14. Motions There were no Motions.

15. Awards & Prizes The Chairman of the Markets Committee informed the Court that the Great British Market Awards had recently bestowed the accolade of Wholesale Market of the Year to Billingsgate Market. The Chairman advised that the judges had praised the resilience of the Market's workers during the climate change protests and the Chairman thanked all officers who had contributed to the Market receiving this award.

## 16. FINANCE COMMITTEE

**(Jeremy Paul Mayhew)**

18 February 2020

### **(A) City Fund 2020/21 Budget Report and Medium Term Financial Strategy**

The Court considered a report of the Finance Committee presenting the overall financial position of the City Fund (i.e. the City Corporation's finances relating to Local Government, Police and Port Health services).

The Chairman spoke to introduce the budget and clarified a number of elements.

*Resolved* – That the report be agreed to and the Court do pass a Resolution in the following terms:-

1. That for the 2020/21 financial year the Court of Common Council approves:
  - the Premium multiplier on the Non-Domestic Rate and Small Business Rate multipliers be set at 0.008 (an increase of 0.002 on the present multiplier) to enable the City to continue to support the City of London Police, security and contingency planning activity within the Square Mile at an enhanced level;
  - an increase of 3.99% in the 'relevant basic amount' of Council Tax to £927.25 which includes a 2% increase for Adult Social Care for a Band D property (excluding the GLA precept);
  - the overall financial framework and the revised Medium-Term Financial Strategy for the City Fund; and
  - the City Fund Net Budget Requirement of £160,814,308

### **Council Tax**

2. It be noted that in 2012 the Finance Committee delegated the calculation of the Council Tax Base to the Chamberlain and the Chamberlain has calculated the following amounts for the year 2020/21 in accordance with Section 31B of the



Local Government Finance Act 1992:

(a) 8,149.17 being the amount calculated by the Chamberlain (as delegated by the Finance Committee), in accordance with the Local Authorities (Calculation of Council Tax Base) (England) Regulations 2012, as the City's Council Tax Base for the year; this amount includes a calculation of the amount of council tax reduction; and

(b) Parts of Common Council's Area

Inner Temple	Middle Temple	City excl. Temples (special expense area)
86.51	62.11	8,000.55

being the amounts calculated by the Chamberlain, in accordance with the Regulations, as the amounts of the City's Council Tax Base for the year for dwellings in those parts of its area to which the special items relate.

3. For the year 2020/21 the Common Council determines, in accordance with Section 35(2)(d) of the Local Government Finance Act 1992, that any expenses incurred by the Common Council in performing in a part of its area a function performed elsewhere in its area by the Sub-Treasurer of the Inner Temple and the Under Treasurer of the Middle Temple shall not be treated as special expenses, apart from the amount of £20,682,000 being the expenses incurred by the Common Council in performing in the area of the Common Council of the City of London the City highways, street cleansing, waste collection and disposal, road safety, drains and sewer functions.
4. That the following amounts be now calculated by the Common Council for the year 2020/21 in accordance with Sections 31 to 36 of the Local Government Finance Act 1992:

- |                  |  |
|------------------|--|
| (a) £469,154,000 | Being the aggregate of the amounts which the Common Council estimates for the items set out in Section 31A(2) (a) to (f) of the Act, including the local precepts issued by the Inner and Middle Temples |
| (b) £461,597,682 | Being the aggregate of the amounts which the Common Council estimates for the items set out in Section 31A(3) (a) to (d) of the Act;   |
| (c) 7,556,318    | Being the amount by which the aggregate at 4(a) above exceeds the aggregate at 4(b) above, calculated by   |

the Common Council, in accordance with Section 31A(4) of the Act, as its council tax requirement for the year;

(d) £927.25

Being the amount of 4(c) above, divided by the amount at 2(a) above, calculated by the Common Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year;

(e) £21,066,193.09

Being the aggregate amount of all special items referred to in Section 34(1) of the Act, including the local precepts issued by the Inner and Middle Temples;

(f) £1,657.82

Being the amount at 4(d) above less the result given by dividing the amount at 4(e) above by the amount at 2(a) above, calculated by the Common Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no special item relates.

(g) Parts of Common Council's Area

Inner Temple	Middle Temple	City excl. Temples (special expense area)
£	£	£
927.25	927.25	927.25

being the amounts given by adding to the amount at 4(f) above the amounts of the special item or items relating to dwellings in those parts of the Common Council's area mentioned above divided in each case by the amount at 2(b) above, calculated by the Common Council, in accordance with Section 34(3) of the Act, as the basic amounts of its Council Tax for the year for dwellings in those parts of its area to which one of the special items relate; and

(h) Council Tax Valuation Bands

Valuation Bands	Inner Temple	Middle Temple	City excluding Temples (special expense area)
	£	£	£
A	618.17	618.17	618.17
B	721.20	721.20	721.20
C	824.22	824.22	824.22
D	927.25	927.25	927.25
E	1,133.31	1,133.31	1,133.31
F	1,339.36	1,339.36	1,339.36
G	1,545.42	1,545.42	1,545.42
H	1,854.50	1,854.50	1,854.50

being the amounts given by multiplying the amounts at 4(g) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which, in that proportion, is applicable to dwellings listed in valuation band D, calculated by the Common Council, in accordance with Section 36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

5. It be noted that for the year 2020/21 the Greater London Authority has proposed the following amounts in precepts issued to the Common Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each of the categories of dwellings shown below:

<u>Valuation Bands</u>	<u>Precepting Authority</u>
	Greater London Authority
	£
A	53.29
B	62.17
C	71.06
D	79.94
E	97.70
F	115.47
G	133.23
H	159.88

6. Having calculated the aggregate in each case of the amounts at 4(h) and 5 above, the Common Council, in accordance with Section 30(2) of the Local Government Finance Act 1992, hereby proposes the following amounts as the amounts of Council Tax for the year 2020/21 for each of the categories of dwelling as shown below:

## Council Tax Valuation Bands Inclusive of GLA Precept

Valuation Bands	Inner Temple	Middle Temple	City excluding Temples (special expense)
	£	£	£
A	671.46	671.46	671.46
B	783.37	783.37	783.37
C	895.28	895.28	895.28
D	1,007.19	1,007.19	1,007.19
E	1,231.01	1,231.01	1,231.01
F	1,454.83	1,454.83	1,454.83
G	1,678.65	1,678.65	1,678.65
H	2,014.38	2,014.38	2,014.38

7. The Common Council of the City of London hereby determines that the following amounts of discount be awarded:
- i. dwellings in Class B as defined in the Council Tax (Prescribed Classes of Dwellings) (England) Regulations 2003 prescribed by the Secretary of State under the provisions of Section 11A of the Local Government Finance Act 1992 should be nil;
  - ii. dwellings in Class C as defined in the Council Tax (Prescribed Classes of Dwellings) (England) Regulations 2003 prescribed by the Secretary of State under the provisions of Section 11A of the Local Government Finance Act 1992:
    - (a) in the case of a vacant dwelling that has been such for a continuous period of less than 6 months ending immediately before the day in question: should be nil;
    - (b) in the case of a vacant dwelling that has been such for a continuous period of 6 months or more: should be nil;
  - iii. dwellings in Class D as defined in the Council Tax (Prescribed Classes of Dwellings) (England) Regulations 2003 prescribed by the Secretary of State under the provisions of Section 11A of the Local Government Finance Act 1992 should be nil;
  - iv. care leavers within the City up to the age of 25, under Section 13A(1)(c) of the Local Government Finance Act 1992 subject to liability considerations should be 100%; and
  - v. discretionary discounts up to 100% under Section 13A(1)(c) of the Local Government Finance Act 1992 to provide council tax support in exceptional circumstances as agreed by the Finance Committee at its meeting in November 2017.

8. The Common Council of the City of London determines that for 2020/21 a long-term empty property premium is levied under the provisions of Section 11B of the Local Government Finance Act 1992 at the maximum rate in accordance with legislation. (For 2020/21 this will result in an additional levy of 100% i.e. a council tax charge of 200% for applicable vacant dwellings empty over 2 years but empty less than 5 years. An additional levy of 200% i.e. a council tax charge of 300% will be applicable for dwellings empty over 5 years).
9. The Common Council of the City of London hereby determines that its relevant basic amount of council tax for 2020/21, calculated in accordance with Section 52ZX of the Local Government Finance Act 1992 is not excessive in accordance with the Referendums Relating to Council Tax Increases (Principles) (England) Report 2020/21.

### **Council Tax Reduction (formerly Council Tax Benefit)**

10. It be noted that at the Court of Common Council meeting in January 2017 Members approved the Council Tax Reduction Scheme for 2017/18 and future years to be the same as the scheme for 2016/17. There were no proposals to make any specific amendments to the Council Tax Reduction Scheme for that or future years, beyond keeping the scheme in line with Housing Benefit.

Effectively, therefore, the City's Local Council Tax Reduction Scheme for 2020/21 will remain the same as was administered in 2017/18, 2018/19 and 2019/20 subject to the annual uprating of non-dependent income and deductions, and income levels relating to Alternative Council Tax Reduction, or any other uprating as it applies to working age claimants, adjusted in line with inflation levels by reference to relevant annual uprating in the Housing Benefit Scheme or The Prescribed Council Tax Reduction Scheme for Pensioners.

### **Non Domestic Rates**

11. The Common Council of the City of London being a special authority in accordance with Section 144(6) of the Local Government Finance Act 1988 hereby sets for the chargeable financial year beginning with 1st April 2020, a Non-Domestic Rating Multiplier of 0.520 and a Small Business Non-Domestic Rating Multiplier of 0.507 in accordance with Part II of the Schedule 7 of the said Act. (Both multipliers are inclusive of the City business rate premium of 0.008).
12. In addition, the levying by the Greater London Authority of a Business Rate Supplement in 2020/21 of 0.020 (i.e. 2.0p in the £) on hereditaments with a rateable value greater than £70,000, to finance its contribution to Crossrail, be noted.
13. A copy of the said Council Taxes and the Non-Domestic Rating Multipliers, signed by the Town Clerk, be deposited in the offices of the Town Clerk in the said City, and advertised within 21 days from the date of the Court's decision, in at least one newspaper circulating in the area of the Common Council.

### Capital Expenditure and Financing for the Year 2020/21

*Further resolved* – That the Court passes a resolution in the following terms: -

14. The City Fund capital budget is approved, and its final financing be determined by the Chamberlain, apart from in regard to any possible borrowing options.
15. For the purpose of Section 3(1) of the Local Government Act 2003, for the financial years 2020/21 to 2022/23, the Court of Common Council hereby determines that at this stage the amount of money (referred to as the “Authorised Limit”), which is the maximum amount which the City may have outstanding by way of external borrowing, shall be £455,339,000.
16. For the purpose of Section 21(A) of the Local Government Act 2003, for the financial year 2020/21, the Court of Common Council hereby determines that the prudent amount of Minimum Revenue Provision is £979,000 using the asset life method over the useful economic life of the relevant assets and which equals the amount of deferred income released from the premiums received for the sale of long leases in accordance with the Minimum Revenue Provision Policy at Appendix F.
17. Any potential external borrowing requirement and associated implications will be subject to a further report to Finance Committee and the Court of Common Council.
18. The Chamberlain be authorised to lend surplus monies on the basis set out in the Annual Investment Strategy, with an absolute limit of £500m for maturities in excess of 365 days.
19. The following Prudential Indicators be set:

	2019/20	2020/21	2021/22
Estimates of the ratio of financing costs to net revenue stream:			
HRA	0.66	0.43	0.46
Non-HRA	(0.41)	(0.42)	(0.36)
Total	(0.39)	(0.41)	(0.35)
Estimates of Capital Expenditure & External Debt	£m	£m	£m
HRA	16.219	48.741	44.510
Non-HRA	74.824	102.026	288.742
Total	91.043	150.767	333.252
Estimates of Capital Financing Requirement – underlying need to borrow	£m	£m	£m
HRA	0.000	22.000	26.560
Non-HRA	38.355	56.458	225.897

Total	38.355	78.458	252.457
	Period 2019/20 to 2022/23		
	£m		
Gross Debt		153.200	
Capital Financing Requirement underlying need to borrow		355.339	

*Prudential indicators for affordability, prudence, capital expenditure and external debt:*

TREASURY INDICATORS	MANAGEMENT	2018/19	2019/20	2020/21	2021/22
		actual	probable outturn	estimate	estimate
		£'000	£'000	£'000	£'000
<b>Authorised Limit for external debt -</b>					
	Borrowing	143,592	138,355	178,458	338,921
	other long-term liabilities	13,888	13,770	13,653	13,536
	<b>TOTAL</b>	<b>157,480</b>	<b>152,125</b>	<b>192,111</b>	<b>352,457</b>
<b>Operational Boundary for external debt -</b>					
	Borrowing	43,592	38,355	78,458	238,921
	other long-term liabilities	13,888	13,770	13,653	13,536
	<b>TOTAL</b>	<b>57,480</b>	<b>52,125</b>	<b>92,111</b>	<b>252,457</b>
<b>Actual external debt*</b>		£0	£0	-	-
<b>Upper limit for total principal sums invested for over 365 days</b> (per maturity date)		£300m	£300m	£500m	£500m

Maturity structure of borrowing during 2020/21	upper limit	lower limit
- under 12 months	50%	0%
- 12 months and within 24 months	50%	0%
- 24 months and within 5 years	50%	0%
- 5 years and within 10 years	75%	0%
- 10 years and above	100%	0%

*Local Indicator focusing on revenue reserves:*

	2019/20	2020/21	2021/22	2022/23
Times cover on unencumbered revenue reserves	(1.8)	6.2	5.0	2.6
<i>At this time last year</i>	(3.8)	0.1	N/a	-

### Other Recommendations

20. The Treasury Management Strategy Statement and Annual Investment Strategy 2020/21 be endorsed.
21. The Chamberlain's assessment of the robustness of budgets and the adequacy of reserves and contingencies be endorsed.

18 February 2020

### (B) Revenue and Capital Budgets 2019/20 and 2020/21: City's Cash and Bridge House Estates

The Court was presented with a report which summarised the revenue and capital budgets for each of the City's three main funds, City Fund, City's Cash and Bridge House Estates together with the budgets for central support services within Guildhall Administration (which initially 'holds' such costs before these are wholly apportioned). The report accompanied the Summary Budget Book which included all the City's budgets at a summary level in a single document and was available in the Members' Reading Room and on the City Corporation's website.

The Court was **recommended** to approve the revenue and capital budgets for City's Cash, Bridge House Estates and Guildhall Administration for the financial year 2020/21 (the budgets for City Fund having already been considered under part A above).

*Resolved – That:-*

1. The latest revenue budgets for 2019/20 (paragraphs 19 and 26) be noted.
2. The 2020/21 revenue budgets be approved, including the following measure;
  - City's Cash: Efficiency Savings: Maintain the 2% efficiency saving across all Corporation departments, which together with a pay and inflation uplift of 2%, subject to the outcome of the Pay Review, would result in flat cash budgets (paragraph 2).
3. City's Cash: additional resource requests for City's Cash of £0.7m (paragraph 16) be approved.
4. Bridge House Estates: That the following be approved;
  - a. a resource request for £25m further charitable funding in the three years from 2020 to underpin the celebration of 25 years of CBT (paragraph 17).



- b. additional funding of £0.17m for an enhanced Charities Team (paragraph 18).
5. The 2020/21 Capital and Supplementary Revenue Project Budgets for City's Cash and Bridge House Estates amounting to £27.2m and £7.1m, respectively (paragraph 33) be approved.
6. The allocation of central funding of up to £18.6m for City's Cash and £0.9m for Bridge House Estates be approved to meet the cost of the 2020/21 new bids, together with central funding of up to £3.5m for the remaining City's Cash projects previously agreed for progression outside of the fundamental review. Release of such funding being subject to approval at the relevant gateway and specific agreement of the Resource Allocation Sub-Committee at Gateway 4(a) (paragraph 35).
7. The allocation of central funding to provide an internal loan facility of up to £10.6m for the City of London School to progress its masterplan be approved; the release of such funding being subject to approval at the relevant gateway and separate approval of the loan terms and conditions (paragraph 36).
8. Authority be delegated to the Chamberlain to determine the final financing of capital and supplementary revenue project expenditure.

*Further resolved* - That the thanks of the Court be given to the Chairman of the Finance Committee for his introduction to the budget reports before the Court this day and that a copy be circulated to every Member in the usual way.

17.

## **POLICY AND RESOURCES COMMITTEE**

**(Deputy Catherine McGuinness)**

7 February 2020

### **(A) Public Space Protection Order: London Marathon Related Disorder**

Section 59 of the Anti-social Behaviour, Crime and Policing Act 2014 provides local authorities with the power to make Public Spaces Protection Orders (PSPOs). PSPOs are intended to deal with a particular nuisance or problem in a specific area that is detrimental to the local community's quality of life, by imposing certain conditions or prohibitions.

In recent years, problems had arisen in the City in relation to visitors during the day of the London Marathon, with notable amounts of anti-social behaviour and violent disorder. Despite significant efforts to address this through other means, the problems had remained and, consequently, following a request from the City of London Police the Safer City Partnership (the Community Safety Partnership for the City of London) had begun the process of seeking a PSPO for an area encompassing the London Marathon route in the City, to be active only for the day of that event.

The PSPO would provide the City Police with additional powers to prevent public drinking and intoxication in specific areas, by refusing entry to designated areas to those carrying alcohol or nitrous oxide, or by confiscation of these within the area.

Following the approval by the Policy & Resources Committee of the proposal to seek a PSPO in November 2019, a process of public consultation was undertaken, through which no significant objections were expressed. The Court of Common Council was now recommended to authorise the making of a PSPO in accordance with Section 59 of the Anti-social Behaviour, Crime and Policing Act 2014, on the day of the London Marathon along the route of that event, as set out in Appendices 1 and 2.

*Resolved* – That approval be granted to the making of a PSPO as set out in Appendix 1 to the report, in accordance with Section 59 of the Anti-social Behaviour, Crime and Policing Act 2014, along the route of the London Marathon as shown in Appendix 2 and affecting the streets indicated in the circulated addendum.

**(B) Report of Action Taken: London Councils Grant Scheme**

The Court received a report advising of action taken under urgency procedures regarding the issue of annual levies for subscriptions to the constituent councils of the London Councils Grant Scheme. Having received confirmation from London Councils that the budget had been agreed by over two thirds of the constituent councils, the approval of the Court was required under urgency procedures to issue the levies before the statutory deadline of 15 February 2020.

*Resolved* – That the action taken under urgency procedures be noted.

18. **HOSPITALITY WORKING PARTY OF THE POLICY AND RESOURCES COMMITTEE**

**(Deputy Tom Hoffman M.B.E., Chief Commoner)**

**(A) Fusion Prize Award Ceremony and Early Evening Reception**

It was proposed that the City of London Corporation host the Fusion Prize Award Ceremony followed by an early evening reception at Guildhall on Thursday 7 May 2020. The Fusion Prize is a prize for new ideas demonstrating how engagement with creativity and culture can help young people develop modern workplace skills. The Prize has been developed by the Culture Mile Learning team in partnership with Foundation for Future London.

It was therefore **recommended** that hospitality be granted for the Fusion Prize Award Ceremony and an early evening reception.

*Resolved* – That hospitality be granted for the Fusion Prize Award Ceremony and an early evening reception, that arrangements are made under the auspices of the Policy and Resources Committee; the costs to be met from City's Cash within agreed parameters.

**(B) Finale of the Lord Mayor's Cadet Music Competition**

It was proposed that the City Corporation host the finale of the Lord Mayor's Cadet Music Competition in Guildhall Yard followed by a buffet lunch in the Crypts on Saturday 16 May 2020. The competition, for cadet units in London, has been held

annually since 2017.

It was therefore **recommended** that hospitality be granted for the City Corporation to host the finale of the Lord Mayor's Cadet Music Competition and that arrangements are made under the auspices of the Hospitality Working Party; costs to be met from City's Cash within agreed parameters.

**(C) High Sheriffs' Association of England and Wales Reception**

It was proposed that the City Corporation host an early evening reception in the Grand Hall of the Old Bailey for the High Sheriffs' Association of England and Wales on Wednesday 27 May 2020. The reception, held for the last two years at the Old Bailey, aims to further relations between the Sheriffs of the City of London and the High Sheriffs across the Country.

It was **recommended** that hospitality be granted for an early evening reception for the High Sheriffs' Association of England and Wales at the Old Bailey.

*Resolved* – That hospitality be granted for an early evening reception for the High Sheriffs' Association of England and Wales at the Old Bailey and that arrangements be made under the auspices of the Hospitality Working Party; the costs to be met from City's Cash within agreed parameters.

**(D) Centre of Young Musicians 50<sup>th</sup> anniversary reception and gala concert**

It was proposed that the City Corporation host an early evening reception prior to the Centre for Young Musicians' 50<sup>th</sup> anniversary gala concert at the Barbican Centre on Wednesday 10 June 2020. The Centre for Young Musicians, a division of the Guildhall School of Music & Drama, offers young people weekend programmes and summer courses. The gala concert will help raise funds for bursaries.

It was **recommended** that hospitality be granted for an early evening reception prior to the Centre for Young Musicians' 50<sup>th</sup> anniversary gala concert.

*Resolved* – That hospitality be granted for an early evening reception prior to the Centre for Young Musicians' 50<sup>th</sup> anniversary gala concert and that arrangements be made under the auspices of the Board of Governors of the Guildhall School of Music and Drama; costs to be met from City's Cash within agreed parameters.

**(E) Central London Bench**

It was proposed that the City Corporation host an early evening reception in the Grand Hall at the Old Bailey for the Central London Bench on Monday 29 June 2020. The City Corporation previously hosted similar receptions in 2018 and 2019.

It was **recommended** that hospitality be granted for an early evening reception for the Central London Bench.

*Resolved* – That hospitality be granted for an early evening reception for the Central London Bench and that arrangements are made under the auspices of the Hospitality Working Party; costs to be met from City's Cash within agreed parameters.

**(F) Youth Interfaith Iftar**

It was proposed that the City Corporation support the hosting of a Youth Interfaith Iftar, in partnership with Historic Royal Palaces, at the Tower of London on Monday 4 May 2020. Last year a similar event, organised by the Naz Legacy Foundation, was held at St Paul's Cathedral and Guildhall. The event would provide an opportunity for young adults to come together to discuss their faith and how to bring different communities in London together.

It was **recommended** that hospitality be granted to support a Youth Interfaith Iftar.

*Resolved* – That hospitality be granted to support a Youth Interfaith Iftar and that arrangements are made under the auspices of the Hospitality Working Party, costs be met from City's Cash withing agreed parameters.

**(G) Report of Urgent Action Taken: Australia Bush Fire Relief Dinner**

The Court noted action taken in accordance with Standing Order No.19 in relation to authority granted under urgency procedures to support the holding of a dinner at Mansion House on Thursday 12 March in aid of the Australian Bush Fire relief effort.

As referenced at the Court of Common Council on 16 January, it was agreed that the City Corporation would facilitate a fund-raising dinner in aid of the Australian Bush Fires relief effort in partnership with the Australian High Commission. Following the decision of Hospitality Working Party in January, it was evident that waiting for the next formal meeting of Court of Common Council on 5 March would not allow sufficient time for arrangements to be put in place and invitations issued. Approval was therefore sought and obtained under urgency procedures.

*Resolved* – That the action taken under urgency procedures be noted.

**(H) Report of Urgent Action Taken: London Tourism Awards**

The Court noted action taken in accordance with Standing Order No.19 in relation to authority granted under urgency procedures to host an evening reception following the London Tourism Awards taking place at Guildhall on Wednesday 11 March. The event would help promote the City, London and the UK as attractive and accessible places to live, learn, work and visit.

Following the decision of Hospitality Working Party in January, it became evident that waiting for a Court of Common Council decision on 5 March 2020 would not allow sufficient time for arrangements to be put in place and for invitations to be issued. Approval was therefore sought and obtained under urgency procedures.

*Resolved* – That the action taken under urgency procedures be noted.

**(I) Report of Urgent Action Taken: Reception, address of welcome and State**

**Banquet in honour of their Majesties The Emperor and The Empress of Japan**  
The Court noted action taken in accordance with Standing Order No.19 in relation to authority granted under urgency procedures to host an address of welcome and State Banquet in honour of Their Majesties The Emperor and The Empress of Japan in Spring 2020.

At the invitation of Her Majesty the Queen, Their Majesties The Emperor and Empress of Japan will pay a visit to the United Kingdom in May 2020. It is proposed that the City of London Corporation hosts a reception, address of welcome and State Banquet in honour of the visit of the Emperor and Empress under the auspices of a Ward Reception Committee, appointed in accordance with the previously agreed rota, with the Town Clerk authorised to make any amendments to the membership as required.

Once formal notification of the visit had been received in January, it became evident that waiting for the next formal Court of Common Council meeting on 5 March would not allow sufficient time for a Ward Reception Committee to be appointed and for all the necessary arrangements to be made. Approval was therefore sought and obtained under urgency procedures.

*Resolved* – That the action taken under urgency procedures be noted.

## 19. **PLANNING AND TRANSPORTATION COMMITTEE**

**(Deputy Alastair Moss)**

### **Annual On-Street Parking Accounts 2018/19 and Related Funding of Highway Improvements and Schemes**

The Court received a report advising of action taken in respect of any deficit or surplus in its On-Street Parking Account for 2018/19. This information was required to be reported to the Mayor of London.

The report informed Members that:

- the surplus arising from on-street parking activities in 201/19 was £13.681m;
- a total of £6.833m, was applied in 2018/19 to fund approved projects; and
- the surplus remaining on the On-Street Parking Reserve at 31st March 2019 was £36.828m, which will be wholly allocated towards the funding of various highway improvements and other projects over the medium term.

*Resolved* – That the report be noted and its submission to the Mayor of London be approved.

## 20. **PORT HEALTH AND ENVIRONMENTAL SERVICES COMMITTEE**

**(Jeremy Lewis Simons)**

### **Animal Reception Centre – Heathrow Airport: Annual Review of Charges**

It is necessary to submit periodic recommendations to the Court for an increase to be applied to the Schedule of Charges in respect of services provided at the Heathrow Animal Reception Centre (HARC), for the forthcoming financial year.

The Byelaws, incorporating a new schedule of charges for the services provided, were set out in Appendix A to the report and the Committee recommended approval thereof; the Comptroller and City Solicitor being instructed to seal the Byelaws accordingly.

The Chairman spoke to advise of a small number of numerical errors within the appendix which had unfortunately been put to the Committee and, consequently, were now before the Court. The errors having been spotted, he sought the Court's support to correct the position, proposing the following amendments:-

*Simons, J.L.;  
Bottomley,  
K.D.F., Deputy*

*Amendment* – That the following adjustments be made to Appendix A:-

- On page 169, the reference to “processing and handling fee for all shipments that terminate at Heathrow: £15 (£15)” to be amended to read “processing and handling fee for all shipments £20 (£20).”
- On page 170, the reference under paragraph three relating to fees for Birds, the figure £185 be changed to £186, such that the relevant sentences therein read “Birds £65 (£64) per box per day £186 (£182) minimum charge” and “Birds of prey £18 per bird for up to 24 hours, £186 (£182) minimum charge.”

Upon the Amendment being put, the Lord Mayor declared it to be carried.

Upon the substantive Motion as amended being put, the Lord Mayor declared that to be also carried.

*Resolved* – That the Byelaws, as set out in Appendix A with the amendments proposed by the Chairman, be approved and the Comptroller and City Solicitor be instructed to seal the Byelaws accordingly.

21.

## **ESTABLISHMENT COMMITTEE**

**(Deputy Charles Edward Lord, O.B.E., J.P.)**

### **Draft Pay Policy Statement**

The Localism Act 2011 requires the City of London Corporation to prepare and publish a Pay Policy Statement setting out its approach to pay for the most senior and junior members of staff. This must be agreed each year by the full Court of Common Council.

The statement, having been updated for 2020/21 and approved by both the Establishment Committee and Policy and Resources Committee, was therefore presented to the Court of Common Council with the **recommendation** that it be approved.

*Resolved* – that the draft Pay Policy Statement for 2020/21, as set out in the Appendix to the report, to ensure that the City Corporation meets its requirements under the Localism Act 2011 be approved.

22.

## **BARBICAN CENTRE BOARD**

**(Deputy Tom Sleight)**

### **Proposed Amendment to Terms of Reference and Term Limits**

In April 2009, the Barbican Centre Board reviewed its governance arrangements.

As part of this process, it was agreed to introduce term limits, whereby an individual would be restricted to a maximum continuous service term limit of three terms of three years. An unanticipated consequence of the introduction of a term limit had now arisen.

Pursuant to Standing Order 30(3)(a), it is customary on City Corporation Committees for the outgoing Chair/Chairman to serve as Deputy Chair/Chairman in the year immediately following their term as Chairman, in order to use their experience and knowledge to assist the new Chair/Chairman in their role.

Unfortunately, the incumbent Chairman, who was now in the final year of his Chairmanship, was also due to complete his ninth and final year on the Board in April 2020. This would prevent him from exercising his rights under Standing Order 30(3)(a) for the year 2020/21. The Board had decided, therefore, to temporarily alter its constitution to allow for the incumbent Chairman to be eligible for a tenth year on the Board, so as to enable him to serve as Deputy Chairman for one year to support the new Chair/Chairman.

The endorsement of the Policy & Resources Committee had been sought and obtained in respect of this proposed change and the Court was now **recommended** to approve the amendment to the Barbican Centre Board's Constitution and Terms of Reference, waiving the nine-year maximum service rule on a temporary basis as set out in Appendix 1 of the report.

*Resolved* – That proposed amendment to the Barbican Centre Board's Constitution and Terms of Reference, waiving the nine-year maximum service rule on a temporary basis in respect of Deputy Dr Giles Shilson, to allow for the possibility of his extending his term on the Board for one additional year, be approved.

## 23. **FREEDOMS APPLICATIONS COMMITTEE**

**(Alderman Sir David Wootton)**

### **The Honorary Freedom**

The Court considered a report of the Freedoms Applications Committee providing an update on action taken thus far in relation to the Honorary Freedom awarded to Aung San Suu Kyi in 2017.

On the basis of recent developments, the Committee had reconsidered its position and **recommended** that the Honorary Freedom should now be revoked.

*Resolved* – That the Honorary Freedom awarded to Aung San Suu Kyi in May 2017 be revoked with immediate effect.

## 24. **STANDARDS APPEALS COMMITTEE**

**(Alderman Timothy Russell Hailes)**

### **Recommendation of the Standards Appeals Sub Committee**

The Court considered a report which set out the outcome of an Appeal made by

Common Councilman John Chapman against the findings of a Hearing Sub Committee that he had breached the Code of Conduct. The report asked the Court to note the sanction and determine whether or not they felt it appropriate to discharge John Chapman from membership of the Standards Appeals Committee for a period of twelve months.

Members proceeded to debate the proposals. During the ensuing discussion, the following points were made:

- A number of Members suggested that the process through which Mr Chapman's case and appeal had been handled, together with the sanction imposed, was excessive and had caused unnecessary distress to those involved.
- Some Members also expressed the view that matters of this nature should be dealt with by the Chief Commoner and not the Court, at least in the first instance. It was observed that it was felt inappropriate for Members to stand in judgement over other Members, particularly in instances such as these where the Court did not have all of the facts of the case before it.
- In this particular case, several Members articulated the concern that the rationale and process which had resulted the proposed sanction was insufficiently clear to enable a decision.
- A Member highlighted that the Court had a statutory duty to maintain and promote Members' standards of conduct. They cited the 2018 staff survey which demonstrated how only 41% of staff felt inappropriate behaviour was dealt with effectively by the Corporation, which included Members' behaviour. Several examples of inappropriate behaviour by Members were cited, with it observed that the Corporation had a duty of care to its staff who did not necessarily feel empowered to challenge Members' behaviour in such instances. They articulated how this was particularly relevant in this instance, observing that the Hearing Sub Committee and the Appeal Sub Committee had deliberated and recommended the measures set out in the report.
- Mr Chapman spoke to outline his view that the proposed recommendation and sanction was disproportionate. He also commented on the process which had been followed, which he considered to be unjust. Finally, he noted there had been various instances recently where concern had been expressed in relation to the standards process and, irrespective of the current case, urged that Members be unified going forward in respect of a new coherent and consistent approach.
- With reference to the overall governance relating to the Standards Committee, a Member suggested that a Working Party be convened to look at the overall Standards process, whilst others commented that the processes surrounding the Standards Committee should be looked at in further detail during the governance review.
- It was clarified that it was not the choice of the Standards Committee as to where complaints were dealt with; rather, it was a matter for the complainant to determine and, should the Standards Committee be the selected route, it had a resulting duty to investigate such complaints made. It was also noted that the City Corporation was legally obliged to have a process in place where complaints against Members could be investigated and appropriate action decided.



- Some Members raised the point that, regardless of individual feelings about the current processes relating to the Standards regime, the formal processes that had been approved by the Court and were currently in place were those that had been followed. They suggested that, in view of this, the recommendation of the report should therefore be accepted.
- Returning to the recommendation before the Court, Members observed that the current decision should focus on whether the sanction before Members was proportionate and the subsequent action taken should be made on the evidence provided.
- A Member suggested that the discussion which had taken place thus far demonstrated that the report did not provide sufficient information to allow the court to take a decision on this matter. An amendment was subsequently moved to refer the report back for review and re-submission.

Lord, C.E. O.B.E.,  
J.P., Deputy,  
Shilson, G.R.E.,  
Deputy

*Amendment* – That the report be referred back to the Standards Appeal Sub-Committee, to consider and provide further content for the report for re-submission to a future meeting of the Court.

The Chairman of the Standards Appeal Sub-Committee advised that he would support the proposal to refer the report back and added that fuller information pertaining to this case was available to all Members on request. He reiterated that the Sub-Committee had acted in complete accordance with the formal processes put in place by the Court.

Upon the Amendment being put, the Lord Mayor declared the amendment to be lost.

Upon the substantive Motion being put, the Lord Mayor declared it to be lost.

*Resolved* – That the proposed sanction be noted and rejected.

25. *Resolved* – that the public be excluded from the meeting for the following items of business below on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act, 1972.

**Summary of exempt items considered whilst the public were excluded:-**

26. *Resolved* – That the non-public Minutes of the last Court are correctly recorded.
27. **Finance Committee**  
The Court approved proposals relating to the reserves policy for Bridge House Estates.
28. **Finance Committee and Policy and Resources Committee**  
The Court approved proposals relating to the allocation of funds from Bridge House Estates.
29. **Policy and Resources Committee**  
The Court approved proposals relating to the Centre for Music and London Wall

Site Masterplanning.

30. **Property Investment Board**

The Court:-

- (A) Approved proposals concerning the restructure of an existing lease in return for a capital premium and the acquisition of a property; and
- (B) received a report advising of action taken under urgency procedures in relation to the grant of a long-term lease.

**The meeting commenced at 1.00 pm and ended at 2.55 pm**

**BARRADELL.**



## List of Applications for the Freedom

To be presented on Thursday, 21<sup>st</sup> May 2020

To the Right Honourable The Lord Mayor, Aldermen and Commons of  
the City of London in Common Council assembled.

Set out below is the Chamberlain's list of applicants for the Freedom of the City together with the names, etc. of those nominating them.

<b>Mark Brian Abraham</b> <i>Ald. &amp; Sheriff Vincent Keaveny</i> <i>Amanda Josephine Keaveny</i>	an Entrepreneur <i>Citizen and Solicitor</i> <i>Citizen and Fletcher</i>	Fulham, London
<b>Francis Osade Akpata</b> <i>Simon Jonathan Mark Burrows</i> <i>Michael Alan Rutherford</i>	a Financial Consultancy Company Director <i>Citizen and Framework Knitter</i> <i>Citizen and Management Consultant</i>	Shoreditch, London
<b>Sharon Ann Ament</b> <i>Ald. Prof. &amp; Sheriff Michael Raymond</i> <i>Mainelli</i> <i>Vivienne Littlechild, CC, JP</i>	a Museum Director <i>Citizen and World Trader</i>  <i>Citizen and Glover</i>	East Dulwich, London
<b>Christopher Thomas Barnes</b> <i>Stephen Lawrence Purdy</i> <i>Ivor Macklin</i>	a Broker, retired <i>Citizen and Painter Stainer</i> <i>Citizen and Painter Stainer</i>	Maldon, Essex
<b>Antje Breslin</b> <i>Donald Henry McGarr</i> <i>Peter John Lambert</i>	a Head of Quality & Customer Services <i>Citizen and Basketmaker</i> <i>Citizen and Pavior</i>	Tower Hamlets, London
<b>Robert James Breslin</b> <i>Donald Henry McGarr</i> <i>Peter John Lambert</i>	an Executive Director, retired <i>Citizen and Basketmaker</i> <i>Citizen and Pavior</i>	Tower Hamlets, London
<b>Sally Anne Chicken</b> <i>Frank Hoyt Moxon</i> <i>Robin Vivian Darbyshire</i>	a Credit Union Director <i>Citizen and International Banker</i> <i>Citizen and International Banker</i>	Chelmondiston, Suffolk
<b>Naomi Elizabeth Margaret Coventry</b> <i>Robert Adrian Joseph Waddingham, CBE</i> <i>Ann-Marie Jefferys</i>	a Marketing Director, retired  <i>Citizen and Actuary</i>  <i>Citizen and Glover</i>	Exeter, Devon
<b>Neil Edward Coulter Danner</b> <i>Andrew Charles Marsden</i> <i>Debra Susan Marmor</i>	a Bar Manager <i>Citizen and Marketor</i> <i>Citizen and Marketor</i>	Tower Hamlets, London
<b>Matthew Elis Davies</b>  <i>Flora Ann Reed</i> <i>Alan Roy Willis</i>	a Student  <i>Citizen and Glass Seller</i> <i>Citizen and Baker</i>	Newtown, Pennsylvania, United States of America

<b>Cynthia Viviana Espinola Cano</b> <i>Frederick Joseph Trowman</i> <i>David Robert Boston</i>	a Student <i>Citizen and Loriner</i> <i>Citizen and Gold &amp; Silver Wyre Drawer</i>	Pimlico, London
<b>Bruce Richard William Goller</b> <i>Wyndham Seymour-Hamilton</i> <i>Antony David George Harvey</i>	a Software Engineer <i>Citizen and Loriner</i> <i>Citizen and Educator</i>	Southampton, Hampshire
<b>Andrew William Gould</b> <i>Wyndham Seymour-Hamilton</i> <i>Antony David George Harvey</i>	a Shipbroker <i>Citizen and Loriner</i> <i>Citizen and Educator</i>	Surrey
<b>Laura Ann Gould</b> <i>Wyndham Seymour-Hamilton</i> <i>Antony David George Harvey</i>	a Project Manager <i>Citizen and Loriner</i> <i>Citizen and Educator</i>	Surrey
<b>Dr Alexander Clemens Johann Paul Marie Graff</b> <i>Lawrence John Day</i> <i>David Michael Bole</i>	a Surgeon  <i>Citizen and Maker of Playing Cards</i> <i>Citizen and Maker of Playing Cards</i>	Vienna, Austria
<b>David James Hassall</b> <i>Anthony William Emanuel Ellison</i> <i>Issa Tahhan</i>	a Commercial Cleaning Company Director <i>Citizen and Environmental Cleaner</i> <i>Citizen and Environmental Cleaner</i>	Chelmsford, Essex
<b>John Clinton Hewett</b> <i>The Rt. Hon The Lord Mayor</i> <i>Hilary Ann Russell</i>	a Chief Executive Officer  <i>Citizen and Farmer</i>	Hampshire
<b>Mark James Hillery</b> <i>The Rt. Hon The Lord Mayor</i> <i>Hilary Ann Russell</i>	a Hedge Fund Manager, retired  <i>Citizen and Farmer</i>	Wimbledon
<b>Richard James Jutten</b>  <i>Alan Leslie Warman</i> <i>Diane Irene Warman</i>	a Police Officer, retired  <i>Citizen and Clockmaker</i> <i>Citizen and Clockmaker</i>	New Waltham, Lincolnshire
<b>Dov Gideon Katz</b> <i>Neil George Parry Edwards</i> <i>Alan Roy Willis</i>	a Solicitor <i>Citizen and Feltmaker</i> <i>Citizen and Baker</i>	Mill Hill, London
<b>Nighat Khan</b> <i>Rehana Banu Ameer</i> <i>Ald. Prem Babu Goyal, OBE</i>	a Reinsurance Operations Manager <i>Citizen and Common Councillor</i> <i>Citizen and Plumber</i>	Purley, Surrey
<b>Thomas Martin Kiely</b> <i>Richard George Clerk Thornton, TD</i> <i>Robert James Ingham Clark, Deputy</i>	a Software Engineer <i>Citizen and Leatherseller</i> <i>Citizen and Clothworker</i>	Shrewsbury, Shropshire
<b>The Reverend David Latimer, TD</b>  <i>Sir Andrew Charles Parmley, Ald.</i> <i>Peter Gerard Dunphy, CC</i>	a Minister of Religion  <i>Citizen and Musician</i> <i>Citizen and Draper</i>	Prehen, Londonderry, Northern Ireland
<b>Wacyn Lewis</b> <i>The Rt. Hon The Lord Mayor</i> <i>Hilary Ann Russell</i>	an Insurance Broker, retired  <i>Citizen and Farmer</i>	Hammersmith
<b>Elizabeth Alice Longhurst, BEM</b> <i>Michael John James</i> <i>James Patrick Vaughan</i>	a School Teacher, retired <i>Citizen and Stationer &amp; Newspaper Maker</i> <i>Citizen and Stationer &amp; Newspaper Maker</i>	Marsworth, Hertfordshire
<b>Steffan Rhys Madoc</b> <i>Alan Montague Ware, MBE</i> <i>John Walter William Argent</i>	a Chief Executive Officer <i>Citizen and Gold &amp; Silver Wyre Drawer</i> <i>Citizen and Painter Stainer</i>	St.Albans, Hertfordshire

<b>Peter Michael Mathews, CMG</b> <i>Benjamin Andrew Vincent Browning John Anthony James</i>	a Recycling Company Director <i>Citizen and Poulter Citizen and Skinner</i>	Kinver, Staffordshire
<b>Kauser Mirza, JP</b> <i>Kevin Joseph McNicholas Alan Edward Scriven</i>	a Magistrate & Teacher, retired <i>Citizen and Loriner Citizen and Pavior</i>	Lewisham, London
<b>Audrey Nelson</b> <i>Deputy Catherine Sidony McGuinness Ald. Sir Roger Gifford</i>	a Local Government Officer, retired <i>Citizen and Solicitor Citizen and Musician</i>	Hove, Sussex
<b>Michael James Peet</b> <i>Ald. Sir Andrew Charles Parmley Jonathan Patterson Shiels</i>	a Wine Merchant <i>Citizen and Musician Citizen and Joiner &amp; Ceiler</i>	Beech, Hampshire
<b>Robert Anthony Pitts</b> <i>Michael Peter Cawston Colin Trevor Gurnett</i>	a Border Force Officer, retired <i>Citizen and Tyler &amp; Bricklayer Citizen and Wheelwright</i>	Ventnor, Isle of Wight
<b>Brian George Reeve</b> <i>Neil Graham Morgan Redcliffe Ann-Marie Jefferys</i>	an Interpreter, retired <i>Citizen and Basketmaker Citizen and Glover</i>	Smithfield, London
<b>Verna Elizabeth Rhodes</b> <i>Iain Reid Richard Leslie Springford</i>	a Higher Education Deputy Director <i>Citizen and Educator Citizen and Carman</i>	Sidcup, Kent
<b>William James Ritchie</b> <i>Ald. Timothy Russell Hailes, JP Deputy Charles Edward Lord, OBE, JP</i>	a Chartered Accountant <i>Citizen and Pewterer Citizen and Broderer</i>	Walton On Thames, Surrey
<b>Sir Hector William Hepburn Sants</b> <i>Ald. Sir David Wootton Deputy Catherine Sidony McGuinness</i>	a Civil Servant  <i>Citizen and Fletcher Citizen and Solicitor</i>	Kensington, London
<b>Peter Francis Sheridan</b> <i>The Rt. Hon The Lord Mayor Deputy Catherine Sidony McGuinness</i>	a Chief Executive Officer  <i>Citizen and Solicitor</i>	Co. Antrim, Northern Ireland
<b>Nemasala Sorubi Sivayogan</b> <i>Andrien Meyers, CC Ald. Prem Babu Goyal, OBE</i>	a Chartered Accountant <i>Citizen and Common Councillor Citizen and Plumber</i>	Thornton Heath, Surrey
<b>Clarel Emmanuel Roselin Sookun</b> <i>Deputy Thomas Dieter Dirk Hoffman, MBE Ald. Timothy Russell Hailes, JP</i>	an IT Director  <i>Citizen and Tyler &amp; Bricklayer Citizen and Pewterer</i>	Hither Green, London
<b>Lady Anne Kristine Mackintosh Stoneham, MBE</b> <i>Ald. Prem Babu Goyal, OBE Andrien Meyers, CC</i>	a Solicitor, retired  <i>Citizen and Plumber Citizen and Common Councillor</i>	Droxford, Hampshire
<b>David Arthur Taylor</b> <i>David William Walker Ian Drury</i>	an Automotive Consultant, retired <i>Citizen and Poulter Citizen and Gold &amp; Silver Wyre Drawer</i>	Swindon, Wiltshire
<b>Douglas George Thomas</b> <i>Ann-Marie Jefferys Dorothy Newlands of Lauriston</i>	a Civil Servant <i>Citizen and Glover Citizen and Basketmaker</i>	West Glamorgan, Wales

<b>Wg Cdr Peter Thorbjornsen</b> <i>Timothy Luke Fitzgerald-O'connor</i> <i>Malcolm Alastair Craig</i>	a Royal Air Force Officer <i>Citizen and Gold &amp; Silver Wyre Drawer</i> <i>Citizen and Gold &amp; Silver Wyre Drawer</i>	Carterton, Oxfordshire
<b>Antony Phillip Barker</b> <i>Andrien Meyers, CC</i> <i>Ald. Prem Babu Goyal, OBE</i>	an Actuary <i>Citizen &amp; Common Councillor</i> <i>Citizen &amp; Plumber</i>	Grappenhall, Cheshire
<b>Dame Professor Winifred Mary Beard</b> <i>Ald. Sir David Wootton</i> <i>Tijs Broeke, CC</i>	a Professor of Classics  <i>Citizen and Fletcher</i> <i>Citizen and Goldsmith</i>	Cambridge, Cambridgeshire
<b>Dr. Maurizio Bragagni</b> <i>Wendy Mead, OBE, CC</i> <i>Paul Nicholas Martinelli, CC</i>	a Chief Executive Officer <i>Citizen and Glover</i> <i>Citizen and Butcher</i>	Smithfield, London
<b>Brady Daine Brim-Deforest of Balvaire Castle</b> <i>John Alexander Smail</i> <i>Dorothy Newlands of Lauriston</i>	an Entrepreneur  <i>Citizen and Distiller</i> <i>Citizen and Basketmaker</i>	Topanga, California, United States of America
<b>Graham Brown</b> <i>Hilary Miller</i> <i>Colin Trevor Gurnett</i>	an Incident Manager <i>Citizen and Glover</i> <i>Citizen and Wheelwright</i>	Maldon, Essex
<b>Nicholas Butter</b> <i>The Rt. Hon The Lord Mayor</i> <i>Hilary Ann Russell</i>	an Athlete  <i>Citizen and Farmer</i>	Cranborne, Dorset
<b>Pamela Cary</b> <i>Martin John Davies</i> <i>Katharine Jane Ray</i>	a Writer and Editor <i>Citizen and Scrivener</i> <i>Citizen and Glover</i>	Burgess Hill, Sussex
<b>Steven Terence Chambers</b> <i>Alison Taylor West</i> <i>Joanna Clare Howell</i>	a Director <i>Citizen and Chartered Secretary &amp; Administrator</i> <i>Citizen and Distiller</i>	Leigh-on-Sea, Essex
<b>John Robert Terry Charlton</b> <i>Terence Harragan</i> <i>William James Murray</i>	a Police Officer, retired <i>Citizen and Feltmaker</i> <i>Citizen and Feltmaker</i>	Petersfield, Hampshire
<b>Katherine Lucy Garrett-Cox</b> <i>The Rt. Hon The Lord Mayor</i> <i>Hilary Ann Russell</i>	a Chief Executive  <i>Citizen and Farmer</i>	Brechin, Angus, Scotland
<b>Hidayet Gulfem Goren</b> <i>Ald. Emma Edhem</i> <i>John William Fletcher, CC</i>	a Head of Administration <i>Citizen and Woolman</i> <i>Citizen and Common Councilman</i>	Potters Bar, Hertfordshire
<b>Rachel Green</b> <i>Andrien Meyers, CC</i> <i>Anne Helen Fairweather, CC</i>	a Company Director & Diversity Campaigner <i>Citizen and Common Councillor</i> <i>Citizen and Common Councillor</i>	Hackney, London
<b>Jean Isaac</b> <i>Ald. Sir Peter Kenneth Estlin</i> <i>Deputy Richard David Regan, OBE</i>	a Housekeeper <i>Citizen and International Banker</i> <i>Citizen and Cutler</i>	Witney, Surrey
<b>Birsan Kaya Hughes</b> <i>Ald. Emma Edhem</i> <i>John William Fletcher, CC</i>	an Administrator <i>Citizen and Woolman</i> <i>Citizen and Common Councilman</i>	Walthamstow, London
<b>Simon Mackenzie Smith</b> <i>The Rt. Hon The Lord Mayor</i> <i>Hilary Ann Russell</i>	an Investment Banker  <i>Citizen and Farmer</i>	Maldon, Essex

<b>Eoin Joseph Gerard Morgan, CBE</b> <i>Ald. Sir David Wootton</i> <i>Deputy Catherine Sidony McGuinness</i>	a Cricketer  <i>Citizen and Fletcher</i> <i>Citizen and Solicitor</i>	Primrose Hill, London
<b>Professor David Nott</b> <i>Ald. Sir David Wootton</i> <i>Deputy Catherine Sidony McGuinness</i>	a Consultant Surgeon  <i>Citizen and Fletcher</i> <i>Citizen and Solicitor</i>	Hammersmith, London
<b>Justin Chukwuma Onuekwusi</b> <i>Andrien Meyers, CC</i> <i>Anne Helen Fairweather, CC</i>	a Fund Manager  <i>Citizen and Common Councillor</i> <i>Citizen and Common Councillor</i>	Norbury, London
<b>David George Orr</b>  <i>Michael John James</i> <i>James Patrick Vaughan</i>	a Head of Strategy  <i>Citizen and Stationer &amp; Newspaper Maker</i> <i>Citizen and Stationer &amp; Newspaper Maker</i>	Rothersthorpe, Northamptonshire
<b>Joanna Frances Painter</b>  <i>David Mark Spofforth, OBE</i> <i>Veronica Anne Spofforth</i>	a Secretary and Administrator  <i>Citizen and Horner</i> <i>Citizen and Baker</i>	Stratford Upon Avon, Warwickshire
<b>Matthew Francis Parris</b> <i>Ald. Gregory Percy Jones , QC</i> <i>Ald. Sir David Wootton</i>	a Journalist, Writer and Broadcaster  <i>Citizen and Leatherseller</i> <i>Citizen and Fletcher</i>	Bakewell, Derbyshire
<b>Robert Charles Grenville Perrins</b> <i>The Rt. Hon The Lord Mayor</i> <i>Hilary Ann Russell</i>	a Chief Executive  <i>Citizen and Farmer</i>	Chobham, Surrey
<b>Daniel Michael Riordan</b> <i>Shaun David Southall</i> <i>Simon Paul Green</i>	a Sales and Design Executive  <i>Citizen and Security Professional</i> <i>Citizen and Security Professional</i>	Denton, Manchester
<b>Anthony George Robinson</b> <i>Michael Peter Cawston</i> <i>John Francis Purnell</i>	a Deputy Headteacher, retired  <i>Citizen and Tyler &amp; Bricklayer</i> <i>Citizen and Security Professional</i>	Buckinghamshire
<b>Nathan Thomas Rodgers</b> <i>Deputy Catherine Sidony McGuinness</i> <i>The Rt. Hon The Lord Mayor</i>	a Media Officer  <i>Citizen and Solicitor</i>	Bromley, Kent
<b>Samuel Alan Michael Tidswell-Norrish</b> <i>Ald. Sir Charles Edward Beck Bowman</i> <i>Ald. Sir Peter Kenneth Estlin</i>	a Financial Services Executive  <i>Citizen and Grocer</i> <i>Citizen and International Banker</i>	Barnes, London
<b>Mark Simon Turner</b>  <i>Ann-Marie Jefferys</i> <i>Dorothy Newlands of Lauriston</i>	a Teacher, retired  <i>Citizen and Glover</i> <i>Citizen and Basketmaker</i>	Long Buckby, Northamptonshire
<b>Francisco De Mendia Vassalo</b> <i>Anthony John James Bailey, OBE</i> <i>Elizabeth A Thornborough</i>	a Consultant  <i>Citizen and Loriner</i> <i>Citizen and Upholder</i>	Estoril, Portugal
<b>Leopoldo Villareal III</b>  <i>Ald. Sir David Wootton</i> <i>Deputy Catherine Sidony McGuinness</i>	an Artist  <i>Citizen and Fletcher</i> <i>Citizen and Solicitor</i>	New York City, New York, United States of America
<b>Jonathan Edward Windust</b> <i>Terence Harragan</i> <i>William James Murray</i>	a Police Officer, retired  <i>Citizen and Feltmaker</i> <i>Citizen and Feltmaker</i>	Havant, Hampshire

**Matthew Simon Wood**

*Colin George Ring*  
*George Richard Cannell*

a Fire Safety Engineering Company  
Director  
*Citizen and Loriner*  
*Citizen and Loriner*

Banstead, Surrey

**Stanley John Wright**

*Terence Harragan*  
*William James Murray*

a Director  
*Citizen and Feltmaker*  
*Citizen and Feltmaker*

Horndean, Hampshire



## Report – City Remembrancer

# Measures introduced into Parliament which may have an effect on the work and services provided by the City Corporation

*To be presented on Thursday, 21<sup>st</sup> May 2020*

*To the Right Honourable The Lord Mayor, Aldermen and Commons of the City of London in Common Council assembled.*

### **Bills**

#### **The Coronavirus Bill**

The Bill was introduced and received Royal Assent prior to the meeting of this Court. The Act is expansive and contains exceptionally broad powers. The powers in Act are be limited to two years, and unlike the powers in the Civil Contingencies Act, the powers granted to the Secretary of State do not require Parliamentary authorisation every 28 days. Measures include powers to reduce obligations on local authorities and granting local authorities and central government powers to help tackle the coronavirus crisis. Additionally, local government elections are postponed to 2021. This provision does not apply to City of London local elections.

In the absence of standard reporting arrangements, a briefing on the Bill's second reading in the Commons was supplied to members of the Policy and Resources Committee, Public Relations and Economic Development Subcommittee and Chief Officers.

### **Statutory Instruments**

#### **The Working Time (Coronavirus) (Amendment) Regulations 2020 S.I. No. 365**

The Regulations remove the prohibition on carrying over unused leave where it is not reasonably practicable for a worker to take some or all of the leave to which that worker was entitled as a result of the effects of coronavirus. Leave may be carried over and taken during the following two years.

**Date in force**  
**26<sup>th</sup> March 2020**

#### **The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 S.I. No. 392**

The Regulations enable meetings to be moved, cancelled or their frequency altered. Provision is made to enable remote meetings to be held and the access to information provisions are consequentially amended as a result. The Regulations are only applicable to meetings which are required to be held or are held before 7<sup>th</sup> May 2021. The Regulations apply to the Common Council in capacities as a local authority, a port health authority and a police authority.

**4<sup>th</sup> April 2020**

**The Adoption and Children (Coronavirus) (Amendment) Regulations 2020 S.I. No. 445**

**24<sup>th</sup> April 2020**

The Regulations make temporary amendments to existing legislation, which relate to children's social care. The Regulations will cease to have effect on 25<sup>th</sup> September 2021. Changes made by the Regulations includes amending adoption procedures and relaxing timescales during which a local authority must have taken specified steps. Additionally, the Regulations make it permissible for any person to be approved as a local authority foster carer for a temporary period of 24 weeks. The Regulations apply to the Common Council in its capacity as a local authority.

**The School Admissions (England) (Coronavirus) (Appeals Arrangements) (Amendment) Regulations 2020 S.I. No 446**

**24<sup>th</sup> April 2020**

The Regulations make temporary procedural and constitutional amendments concerning school admission appeals as a result of coronavirus. Principally, they allow for remote hearings based on written submissions and provide greater flexibility over deadlines. The Regulations will cease to have effect on 31<sup>st</sup> January 2021 and apply to the Common Council in its capacity as a local authority.

(The text of the measures and the explanatory notes may be obtained from the Remembrancer's Office.)

## Report – Policy and Resources Committee

### Report of Urgent Actions Taken: COVID-19 Response

*To be presented on Thursday, 21<sup>st</sup> May 2020*

*To the Right Honourable The Lord Mayor, Aldermen and Commons  
of the City of London in Common Council.*

#### SUMMARY

As a consequence of the COVID-19 coronavirus outbreak in the United Kingdom and related directives from HM Government, the City of London Corporation suspended the vast majority of formal decision-making meetings towards the end of March 2020. Whilst formal meetings have now been reinstated following the introduction of new Regulations permitting virtual meetings, a number of decisions concerning the immediate response to the outbreak were required to be taken in the interim, in accordance with the City Corporation's urgency procedures. The various actions taken are set out below.

#### RECOMMENDATION

That the actions taken under urgency procedures be noted.

#### SUMMARY OF ACTIONS TAKEN

The following actions were taken in accordance with Standing Order No. 19:

**(A) Postponement of the election of Sheriffs and other Officers usually elected in Common Hall on Midsummer Day**

1. Arising from the rapidly developing COVID-19 coronavirus outbreak in the United Kingdom and related legislation from HM Government, the London Mayoral, Police and Crime Commissioner and local government elections were suspended until May 2021. These provisions did not apply to municipal elections in the City, which remained under the control of the City Corporation, but reflected a clear statement of national policy. It was, accordingly, necessary to give consideration to the election of Sheriffs and other Officers by an assembly of the Livery in Common Hall on Midsummer Day (24 June). The timeline was also relevant to the Mayoral election in Common Hall due in September 2020.
2. Given the national position and uncertainty about the length of time during which restrictions and effects on normal activities may be in place, it was recommended that the elections on Midsummer Day should be delayed for a year, until Midsummer Day in 2021, which would have the effect that the terms of office of the incumbent Sheriffs and other Officers would also be extended accordingly. This could be implemented through a formal resolution of the Court of Common Council. The Court of Aldermen resolved similarly the intention for the currently serving Lord Mayor to be selected to serve a second term.

3. To allow for the required adjustments to be actioned appropriately, the views of the Policy & Resources Committee were sought at an informal meeting on 16 April 2020, after which the proposals were ratified under urgency procedures in accordance with Standing Order No. 41(a) and, thereafter, submitted and approved by the Court in accordance with Standing Order No.19.

**(B) Postponement of the Annual Appointment of Committees and Consequential Matters**

4. In response to the COVID-19 coronavirus outbreak in the United Kingdom and related directives from HM Government, the City of London Corporation suspended the vast majority of formal decision-making meetings towards the end of March 2020, with decisions being taken in the meantime in accordance with the City Corporation's urgency procedures.
5. This suspension included the April meeting of the Court of Common Council, which was when the constitution of committees and election or appointment to those committees would be made for the ensuing municipal year. Therefore, the Court of Common Council would be unable to appoint its Committees, nor elect and appoint to those Committees for 2020/21. There was also a consequential impact in respect of other Standing Orders, including the ability of the Chief Commoner-Elect to take office, which needed to be addressed.
6. Given the position and uncertainty about the length of time during which restrictions and effects on normal activities may be in place, together with limited resource with which to work through immediate implications, it was felt that the pragmatic response in the circumstances would be to roll forward the existing arrangements in respect of committee membership and associated matters - i.e., to preserve the status quo subject to any further decision of the Court.
7. This accorded with the wider national approach in respect of the deferral of local government and Mayoral elections for the forthcoming year. It also aligned with *The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 governing meetings* ("the Regulations") which came into force on 4 April 2020, which set out such an approach. (It should be noted that these Regulations apply to local authority functions and, consequently, a separate technical approval was also required to replicate the same position for non-local authority functions. This was captured within the appended resolution for the Court).

8. A report detailing the proposed action was circulated to all Members of the Court for comment, with responses received relayed to an informal meeting of Members of the Policy & Resources Committee on 16 April 2020. Following discussion at that meeting and a minor amendment emerging from that discussion, the proposals were ratified under urgency procedures in accordance with Standing Order No. 41(a) and, thereafter, submitted and approved by the Court in accordance with Standing Order No.19.

**(C) Temporary Amendments to Code of Corporate Governance in response to COVID-19/Coronavirus**

9. The COVID-19 coronavirus pandemic had led to the suspension of ordinary City of London Corporation activity, including aspects of the City Corporation's Committee process. Whilst emergency legislation was enacted to facilitate the holding of formal virtual decision-making meetings, which progressed as of 24 April, there was still a requirement to streamline decision-making in a small number of relevant areas, allowing both resources and decision-making meetings to focus as far as possible on critical and / or frontline services, where these decisions would have greatest impact and importance.
10. To this end, 14 requests were made by service departments in respect of potential changes to the Scheme of Delegations to Officers and the Project Procedure, requesting temporary delegations to Chief Officers to make decisions on certain matters without recourse to Committees. Of the 14, following review by the Town Clerk and Director of Human Resources, 3 were recommended for rejection, while a further 7 were recommended for approval subject to Member involvement (e.g. delegated authority arrangements, rather than solely to officers). 4 were recommended for approval without amendment.
11. These recommendations are set out in full in the attached appendix (Appendix 2), together with the rationale for their initial proposal and the subsequent rationale for their recommended acceptance, amendment, or rejection.
12. The views of the Policy & Resources Committee were sought at an informal meeting on 16 April 2020, after which the proposals were ratified under urgency procedures in accordance with Standing Order No. 41(a) and, thereafter, submitted and approved by the Court in accordance with Standing Order No.19. The amendments were made on a time-limited basis, expiring 31 October 2020.

**(D) COVID-19 Contingency Fund**

13. In order to manage through the challenging period caused by the COVID-19 pandemic and the various unanticipated issues arising therefrom, it was recommended that a COVID-19 Contingency Fund be established to support those business continuity arrangements required to enable the City Corporation to continue its activities as best as it could during this period.
14. In December 2018, the Court had agreed the establishment of a £2m Brexit Contingency Fund, to support the City Corporation's strategic aims during the Brexit period, as well as to manage the risks to service delivery. Given the

ongoing delays to the delivery of Brexit, the majority of funds remained unspent to-date, with no foreseeable major draw-down required in this area in the coming period. It was, therefore, proposed that a portion of the funds be reallocated to meet the COVID requirements, and that £1.5m be transferred from the Brexit Contingency Fund to the COVID-19 Contingency Fund, to support contingency arrangements required during this time.

15. In view of the ongoing crisis and the need for access to contingency funds as soon as possible, so as to facilitate an expeditious response to emerging issues and to take mitigating actions proactively, the approval of the Court was sought and obtained in accordance with Standing Order No.19 to reallocate £1.5m from the Brexit Contingency Fund to the COVID-19 Contingency Fund.

### **Appendices**

- **Appendix 1:** Resolution of the Court concerning the April postponement
- **Appendix 2:** Proposed Amendments to the Scheme of Delegations and Project Procedure

All of which we submit to the judgment of this Honourable Court.

DATED this 17<sup>th</sup> day of April 2020.

SIGNED on behalf of the Committee.

**Deputy Catherine McGuinness**  
Chair, Policy and Resources Committee

**RESOLUTION: COURT OF COMMON COUNCIL****POSTPONEMENT OF THE ANNUAL APPOINTMENT OF COMMITTEES AND CONSEQUENTIAL MATTERS**

RESOLVED: That:-

1. In light of the current Coronavirus Pandemic, the meeting of the Court of Common Council scheduled for Thursday 23 April 2020 be abandoned.
2. Notwithstanding the provisions of Standing Order 21, the annual appointment of committees of the City of London Corporation due to take place at the meeting of the Court of Common Council originally scheduled for Thursday 23 April 2020 will instead take place at the meeting of the Court scheduled for Thursday 15 April 2021.
3. The Membership of all Committees and their Terms of Reference will remain as at the date of this resolution.
4. A Member who would otherwise, due to the expiry of their term of office in accordance with Standing Order 24(1)(a), retire from a Committee at the meeting of the Court originally scheduled for 23 April 2020, will instead retire at the meeting of the Court scheduled for 15 April 2021; and the Member's term of office on the relevant Committee is extended accordingly.
5. A Member who would otherwise, due to expiry of their term of office in accordance with Standing Order 24(1)(a), retire from a Committee at the meeting of the Court scheduled for 15 April 2021 will instead retire at the meeting of the Court scheduled for April 2022; and the Member's term of office on the relevant Committee is extended accordingly. The same shall apply *pari passu* for Members due to retire from Committees in 2022 and 2023 respectively.
6. Service on Ward Committees during the 2020/21 municipal year shall not count for the purposes of Standing Order 23(5).
7. In view of there being no appointment of Committees in 2020, the provisions of Standing Orders 29(4) and 30(5) will not apply and Committees will therefore not elect Chairmen and Deputy Chairmen in 2020. The Members holding office as Chairmen and Deputy Chairmen in 2019-2020 will continue to hold those offices until the first meeting of the Committee after the appointment of Committees in 2021.
8. Should a Chairman notify the Town Clerk of their resignation from that office prior to the appointment of Committees in 2021, then the Deputy Chairman will act with full power and authority as Chairman until the next regular election in 2021, and the provisions of Standing Order 29(2) will not apply. The late Chairman will, providing they remain in Common Council and a member of the Committee, become the de-facto Deputy Chairman as would normally be the case under Standing Order 30(3)(a). In the absence of the late Chairman, the most recent past Chairman on the Committee still serving shall act in this fashion; in the absence of any past Chairman, this shall be the most senior Member on the Committee.
9. For the purposes of Standing Order 29(2) the period from the appointment of Committees in 2019 to the appointment of Committees in 2021 shall count as one year.
10. Notwithstanding the provisions of Standing Order 18(3), Deputy Brian Mooney will assume the office of Chief Commoner at one minute past midnight on 23 April 2020 and serve until the meeting of the Court scheduled for 15 April 2021, with that Standing Order suspended for the 2020-21 municipal year.
11. The provisions of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, governing meetings which concern local authority meetings, shall be adopted and applied to all City Corporation Committees and Sub-Committees.

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## GRID OF PROPOSED CHANGES TO CODE OF CORPORATE GOVERNANCE AND ASSOCIATED CORPORATE POLICIES

NB [Scheme of Delegation to Officers](#) is abbreviated to SOD.

Serial	Document	Existing Delegation	Proposed Change	Driver for Change	Request Owner	Stakeholder(s)	Recommendation
1	SOD p.5 para 7	Chief Officers authorise virement of local risk budgets in accordance with Financial Regulations, subject to the approval of the Chamberlain.	Annual limits on virements waived (£500k for all Chief Officers, except City Surveyor where it is £1m)	Need to fund critical services may require virements in excess of current ceiling	Chamberlain	Chief Officers	<b>RECOMMENDED FOR APPROVAL</b>
2	SOD p.8 para 27	Chief Officer to deal with matters of conduct, capability, probation, attendance, employee grievances and other associated employment matters in conjunction with the Director of Human Resources as required and in accordance with the relevant HR policies and procedures in the Employee Handbook. To deal with formal employee appeals against decisions apart from those reserved for the Staff Appeal Committee.	NO PROPOSED CHANGE BUT note hearings and appeal processes process in line with judiciary changes which unions have been informed about. Current investigations and formal processes may be put on hold where impractical to continue in current situation. Employee will be advised accordingly. All face to face formal hearings which cannot be postponed being dealt with as a review of the paperwork and written submissions only including those that could result in dismissal and. HR to approve cases that will proceed.	Face-to-face meetings not possible during COVID-19 public health restrictions	Director of HR	Chief Officer	<b>RECOMMENDED FOR NOTING / ENDORSEMENT</b>
3	SOD p.8 para 28	Chief Officer to authorise special leave for compassionate, emergency, dependents and other special leave with pay of up to 5 days per annum, following the guidelines found in the Employee Handbook.	5-day limit to be waived	Employees may need flexibility in personal circumstances due to COVID-19	Director of HR	Chief Officers	<b>RECOMMENDED FOR APPROVAL</b>
4	SOD p. 9 para 31	Chief Officers to approve the carry-over of more than 5 days annual leave up to the end of March the following year (unless related to maternity or 5sickness in	Any carryover to be subject to approval by Director of HR, at least statutory annual leave is taken and in line with <a href="#">government rules to</a>	Employees may need flexibility in personal circumstances due to COVID-19	Director of HR	Chief Officers	<b>RECOMMENDED FOR APPROVAL</b>

		accordance with those schemes).	<a href="#">allow leave to be carried over into next two years</a>				
5	SOD p.10 para 43	Chief Officers to authorise special leave for compassionate, emergency, dependents and other special leave with pay for between 6 and 10 days per annum subject to adherence to Special Leave Policy guidelines in the Employee Handbook. Any extensions beyond 10 days require the approval of the Director of HR in consultation with the Chairman and Deputy Chairman of the Establishment Committee.	Suspend this para	Employees may need flexibility in personal circumstances due to COVID-19	Director of HR	Chief Officers	<b>RECOMMENDED FOR APPROVAL subject to consultation with Chair and Deputy Chairman of Establishment Committee</b>
6	SOD p.10 para 49	Chief Officer to authorise honoraria payments up to the value of £5,000, for posts Grade H and below with approval from the Market Forces Supplement Board (being a group of officers appointed from time to time by the Town Clerk for the purpose). Payments over £5,000 and of any value for grades I and above must go to the Market Forces Supplement Board and Establishment Committee.	Requirement to secure approval from Market Forces Supplement Board waived	Chief Officers need to recognise employees' contribution during COVID-19	Director of Innovation and Growth	Town Clerk, Director of HR, Chief Officers	<b>NOT RECOMMENDED FOR APPROVAL</b>  Director of HR advises that honoraria should be awarded on a consistent basis and will be considered in usual way once COVID-19 crisis has passed
7	SOD p.17 para 7(b)	Director of HR to authorise in consultation with Chair and Deputy Chairman Establishment Committee compassionate leave for 16 or more working days or where any request for compassionate leave is outside policy guidelines	Suspend this para	Employees may need flexibility in personal circumstances due to COVID-19	Director of HR	Chair and Deputy Chairman of Establishment Committee	<b>RECOMMENDED FOR APPROVAL subject to consultation with Chair and Deputy Chairman of Establishment Committee</b>

8	SOD p. 18 para 9	To write off all debts except for non-domestic rates and council tax due to the City of London Corporation which are irrecoverable, up to £5,000 under Standing Order No. 52; and to write off all non-domestic rates debts up to £5,000 and council tax debts up to £1,000.	To write off all debts except for non-domestic rates and council tax due to the City of London Corporation which is irrecoverable up to £100,000 (Head of Revenues) £500,000 (Chamberlain) with any amount in excess of £500,000 to be submitted to Finance Committee for approval. Finance Committee to receive report for information on any write-offs over £25,000	Likely that many businesses may be adversely affected economically by COVID-19	Chamberlain	Chairman and Deputy Chairman of Finance Committee	<b>RECOMMENDED FOR APPROVAL subject to consultation with Chairman and Deputy Chairman of Finance</b>
9	SOD p.18 para 11	To authorise the granting of discretionary rate relief under Section 47 and 49 of the Local Government Finance Act 1988 up to £5,000 per case per annum.	To authorise the granting of discretionary rate relief under section 47 and section 49 of the Local Government Finance Act 1988 up to £25,000 per annum	Likely that many businesses may be adversely affected economically by COVID-19	Chamberlain	Chairman and Deputy Chairman of Finance Committee	<b>RECOMMENDED FOR APPROVAL subject to consultation with Chairman and Deputy Chairman of Finance</b>
10	Project Procedure	Capital and supplementary revenue above £50k enter Gateway process (unless ringfenced)  Ringfenced and routine revenue above £250k enter Gateway process	Chief Officers may approve project progressions up to a value of £250,000, subject to consultation with the Chamberlain, City Procurement, Project Management Office and the Chairmen/Deputy Chairmen of Spending Committee and Projects Sub.	Face-to-face meetings of Committees/Sub-Committees not possible during COVID-19. Greater latitude to ensure timely progression of projects.	Project Management Office	Chief Officers, Chamberlain, City Procurement	<b>RECOMMENDED FOR APPROVAL subject to consultation with Chairman and Deputy Chairman of Projects Sub</b>
11	Project Procedure	Chief Officers can approve budget increase of up to £50k/10% (whichever is lower) where central funding is not required (post Gateway 5 only).	Chief Officers to approve project budget increases of up to £50,000 or 10% of overall project budget (whichever is lower) where further central funding is not required at any Gateway	Face-to-face meetings of Committees/Sub-Committees not possible during COVID-19. Greater latitude to ensure timely progression of projects.	Project Management Office	Chief Officers, Chamberlain	<b>RECOMMENDED FOR APPROVAL subject to consultation with Chairman and Deputy Chairman of Projects Sub</b>

12	Project Procedure	Costed Risk Provision can only be drawn down for specific risks agreed by Committee.	Chief Officer to approve drawdown of agreed Costed Risk Provision where total agreed amount has not been exceeded	Face-to-face meetings of Committees/Sub-Committees not possible during COVID-19. Greater latitude to ensure timely progression of projects.	Project Management Office	Chief Officers, Chamberlain	<b>RECOMMENDED FOR APPROVAL subject to consultation with Chairman and Deputy Chairman of Projects Sub</b>
13	Acting Up Policy		Chief Officers may approve temporary promotions/Acting Up for a period of 12 months, where they are asking officers to back-fill roles within their service/department	Allows timely acting up/promotion to meet COVID-19 pressures.	Director of Innovation & Growth	Chief Officers, Director of HR	<b>NOT RECOMMENDED FOR APPROVAL</b>  Director of HR notes that existing policy does not prevent acting up where staff are sick and others have to act up. Any period of acting up of less than four weeks can be covered by honoraria.
14	Recruitment and Selection Policy		Chief Officers may approve the commencement of recruitment and selection, review of job descriptions and appointment to roles where that role existed within their service/organisations structure at 31 March 2020	Allows timely recruitment and selection to meet COVID-19 pressures.	Director of Innovation & Growth	Chief Officers, Director of HR	<b>NOT RECOMMENDED FOR APPROVAL</b>  Director of HR notes that recruitment moratorium remains in place for permanent posts. Any urgent needs should be covered by (re)deployment. Recruitment should only be necessary on an emergency, case-by-case basis.

## Report – Policy & Resources Committee

# Report of Urgent Action Taken: City of London Academies Trust – Expansion by the Transfer of the Two Co-Sponsored Academy Trusts

*To be presented on Thursday, 21<sup>st</sup> May 2020*

*To the Right Honourable The Lord Mayor, Aldermen and Commons of the City of London in Common Council assembled.*

### SUMMARY OF ACTION TAKEN

1. The City of London Corporation (CoLC) became an academy sponsor with the opening of City of London Academy, Southwark in 2003 (sole sponsored), followed by the City of London Academy Islington (COLAI) opening in 2008 (co-sponsored by City, University of London (City University)) and The City Academy, Hackney (TCAH) opening in 2009 (co-sponsored by KPMG). In 2016 the Court of Common Council resolved to change the governance of the City of London Academies, Southwark (as the Trust was then named) such that it would become the legal vehicle for all subsequent CoLC sponsored academies. The company was renamed “The City of London Academies Trust” (CoLAT). The CoLC now sponsors ten academies with only TCAH and COLAI operating outside of CoLAT.
2. On 2 December 2019 and 22 January 2020 the Governing Bodies of COLAI and TCAH respectively resolved to support the proposal for their academies to join the CoLAT, and for the academies’ joint sponsors to enter into formal discussions to that end. In each instance the proposals were supported by the respective co-sponsors. Both the London Borough of Hackney and the London Borough of Islington were also supportive. In addition, the Regional Schools Commissioner (RSC), whose consent is required, approved these academies joining CoLAT.
3. On 16 January 2020 the Education Board resolved that the Town Clerk be authorised, in consultation with the Chairman and Deputy Chairman of that Committee, to provide the CoLC’s written consent to the expansion of CoLAT by the transfer of TCAH and COLAI, subject to the Town Clerk being satisfied of the outcome of the Due Diligence exercise in each case. At its meeting on 11 March 2020, the CoLAT Board gave its approval for TCAH and the COLAI to transfer to CoLAT.
4. Given the clear intention of both co-sponsors that they will continue to provide an equivalent level of assistance to that which they do currently, and the broader benefits to the schools from the support and expertise of being part of CoLAT, there was a strong argument to support the consolidation of the undertakings within CoLAT. There were clear advantages in the delivery of education and in operating through one legal entity, achieved through economies of scale, consolidation of expertise and support, and mitigation of risk. In delivering on our educational vision the new arrangements will enable more targeted and cohesive support to the academy trust itself and its schools.

5. Having regard to the anticipated timetable for the transfers of TCAH and COLAI (by September 2020), and the endorsement of the proposals by key stakeholders, discussions/negotiations with the RSC and the Department for Education (DfE) needed to commence. The process for transfer of both academy trust undertakings (which will include assets and liabilities) would then involve - new Supplementary Funding Agreements for each academy school under the CoLAT Master Funding Agreement (which may also require amendment); the novation of leases; transfer agreements between the parties in respect of assets and liabilities; and necessary staff consultations for Transfer of Undertakings (Protection of Employment) (TUPE), etc. The TCAH and COLAI companies would also need to be dissolved at the appropriate time.
6. All free schools are funded directly by the Education and Skills Funding Agency and there would be no financial liability to the CoLC from the proposed transfers as the schools would become part of CoLAT, a separate legal entity.
7. The existing TCAH and CoLAI companies will be dissolved. Existing company members and Directors'/Trustees'/Governors' roles within those companies will cease. The extent to which those individuals will continue to have a role within CoLAT is a matter for agreement. The extent to which the previous co-sponsors will have an involvement in the governance of the schools, or otherwise in the governance of CoLAT, will also need to be agreed with the co-sponsors in advance of any transfer. Changes may be required to CoLAT's governance, or otherwise formally agreed separately between the parties.
8. External professional advice was likely to be required. Consistent with the previous approach adopted in reviewing academy trust governance, a view was taken that it would be prudent for CoLC to lead in obtaining such advice and to share it with other parties in a collaborative way. This would help ensure that the CoLC's interests and educational vision are protected.
9. Urgency procedures were followed to approve the transfer of TCAH, and COLAI to CoLAT, therefore ensuring that the three academy trusts could continue the discussions and negotiations as outlined in paragraph 5, with an aim that arrangements will be in place by September 2020. It was noted that a request of £20k funding for legal and professional services had been withdrawn as the cost was to be met by the Department of Community & Children's Services budget. Authority was also granted to the Town Clerk, in consultation with the Deputy Chairman of both Policy and Resources Committee and the Education Board, to take any decisions or steps required to give effect to this decision.

## **RECOMMENDATION**

10. We **recommend** that the action taken be noted.

All of which we submit to the judgement of this Honourable Court.

DATED this 1<sup>st</sup> April 2020.

SIGNED on behalf of the Committee.

**Deputy Catherine McGuinness**  
Chair, Policy & Resources Committee

## Report – Planning and Transportation Committee

### City of London Local Plan Review: Proposed Publication of the City Plan 2036

*To be presented on Thursday, 21<sup>st</sup> May 2020*

*To the Right Honourable The Lord Mayor, Aldermen and Commons  
of the City of London in Common Council assembled.*

#### **SUMMARY**

The City Corporation is reviewing its Local Plan, which sets out the Corporation's vision, objectives and policies for planning the City of London. The current City Local Plan was adopted in 2015 and sets the context for land-use and development requirements up to 2026. The new Local Plan will have an end date of 2036.

Preparation of the new Local Plan has been informed by two rounds of public consultation, firstly on key issues and potential policy options in autumn 2016 and then on a full draft Plan between November 2018 and February 2019. Other factors that have influenced the new Plan include national planning policy, the Mayor's London Plan and the emerging new London Plan, an evidence base of research, including a viability assessment, a supporting Integrated Impact Assessment and delivery of the Corporate Plan and other City Corporation strategies.

Since the close of consultation on the draft Local Plan, the Local Plans Sub Committee of the Planning and Transportation Committee has met on several occasions to agree a revised version of the Plan, known as the Proposed Submission City Plan 2036. The Plan was agreed under urgency procedures following consideration by Members of the Planning and Transportation Committee at an informal virtual meeting on 31 March 2020 and by a formal meeting of the Policy and Resources Committee on 7 May 2020. We now therefore seek approval from the Court of Common Council to publish the Proposed Submission City Plan 2036 for a final period of public consultation, following which it will return to the Planning & Transportation Committee for final consideration before being submitted to the Secretary of State for Housing, Communities and Local Government for examination by an independent Planning Inspector. Consultation will take place after the Recess and when it is feasible in line with Government health advice. The new Plan is currently expected to be adopted in 2021 and a full version of the Proposed Submission City Plan 2036 is available at [www.cityoflondon.gov.uk/cityplan2036](http://www.cityoflondon.gov.uk/cityplan2036).

#### **RECOMMENDATION**

That Members approve the Proposed Submission City Plan 2036 set out at [www.cityoflondon.gov.uk/cityplan2036](http://www.cityoflondon.gov.uk/cityplan2036) and agree that it be published for consultation.

## MAIN REPORT

1. The Local Plan sets out the City Corporation's vision, objectives and policies for planning the City of London. The Local Plan has to be consistent with national planning policy and in general conformity with the London Plan, which is currently being reviewed by the Mayor. The current City Local Plan, adopted in 2015, sets out the planning policy context for development in the Square Mile up to 2026. The National Planning Policy Framework (NPPF) indicates that local plans should look ahead over a minimum 15-year period from adoption and be reviewed at least every 5 years to ensure that they are up to date.
2. The draft Local Plan has been subject to two rounds of public consultation on, key issues and potential policy options in autumn 2016 and a full draft Plan between November 2018 and the end of February 2019. Approximately 900 written comments were received from 180 respondents to this latter consultation, along with informal comments collected at workshops and meetings. A summary of the written comments received is available on the City Corporation's website at [www.cityoflondon.gov.uk/cityplan2036](http://www.cityoflondon.gov.uk/cityplan2036).
3. Issues arising from the consultation were considered by the Local Plans Sub-Committee during 2019 and more recently by an informal virtual meeting of the Planning & Transportation Committee under urgency procedures on 31 March 2020 and by a formal meeting of the Policy & Resources Committee on 7 May 2020.
4. Consultation comments were received on all aspects of the draft Plan in 2018/19. A number of key changes were made to the Plan and these are reflected in the draft before the Court today, they include:
  - The addition of a spatial strategy to link the vision and strategic objectives to the Key Diagram and the detailed policies.
  - Further strengthening of the air quality policy to reflect the City Corporation's Air Quality Strategy and changes to the London Plan.
  - A new policy on Health Impact Assessments to embed the consideration of health impacts within the planning process.
  - A commitment to deliver 50% affordable housing on public sector land in accordance with the draft London Plan policy approach.
  - A more flexible approach to the loss of office floorspace to residential use in or near residential areas, particularly where the residential accommodation is of a type such as Build to Rent or Co-Living which may be more complementary to the business City.
  - The addition of a requirement for major development applications to include Cultural Plans to show how the development will help enrich and enhance the City's cultural offer.
  - Greater emphasis on the use of 3D computer modelling technology to assist in the determination of planning applications.
  - Differentiation between the policy approaches for proposed development affecting designated and non-designated heritage assets.



- Refinements to the policies on tall buildings and protected views, including clarifying that the White Tower protected silhouette of the Tower of London on the eastern fringe of the City is an area inappropriate for tall buildings.
  - A new policy on trees, which was an omission from the draft Plan.
  - Extension of the Fleet Street Key Area of Change to include Ludgate Hill and Carter Lane, emphasising the importance of the Fleet Street/Ludgate Hill spine which forms part of the historic processional route between Westminster and the City.
5. The Proposed Submission version of City Plan 2036 is available at [www.cityoflondon.gov.uk/cityplan2036](http://www.cityoflondon.gov.uk/cityplan2036). It is accompanied by two Policies Maps showing which policies apply to specific locations. The structure of the Plan follows that of the City Corporation's Corporate Plan to help ensure that spatial planning is aligned as far as possible with wider corporate objectives. It aligns with the adopted Transport Strategy and Air Quality Strategy and has been prepared alongside initial work on the City's Climate Action Strategy to ensure an integrated approach.
  6. The Plan seeks to deliver a minimum of 2 million m<sup>2</sup> net additional office floorspace that meets the needs of different types of business occupiers and supports the development of cultural, leisure, retail and other complementary uses to maintain the City's role as a global hub for innovation in financial and professional services, commerce and culture. It sets ambitious targets to transition to a zero carbon City, delivering additional urban greening and incorporating circular economy principles. The Plan provides a long-term strategy to accommodate development in the City and has been drafted to be flexible and adaptable to change. Regular monitoring will be used to assess whether key targets in the Plan can be met and whether revisions need to be considered to address changing economic, social and environmental trends.
  7. The current Covid-19 pandemic is having a dramatic impact on the City in the short-term but it is too early to know how the Covid-19 pandemic will impact on the City, and development in the City, in the medium to longer term. The Plan is looking beyond the current crisis to a period when a probable vaccine has enabled many previous trends to resume, though some trends will not, and some new trends will emerge. It is considered that the Plan is sufficiently flexible to adapt to change and that the robust monitoring framework will provide the information needed to adjust Plan implementation to meet changing needs, as required.
  8. The Plan has been informed by an Integrated Impact Assessment, which combines a Sustainability Assessment, a Habitats Regulation Assessment and a Health Impact Assessment. It is supported by a range of evidence documents, including a Viability Assessment and an Infrastructure Delivery Plan. These documents are also available on the website at: [www.cityoflondon.gov.uk/cityplan2036](http://www.cityoflondon.gov.uk/cityplan2036).
  9. This report therefore recommends that the Local Plan be agreed and published for public consultation for a minimum period of 6 weeks. Due to the impacts of the Covid-19 pandemic, it is proposed to post the draft Local Plan on the City Corporation's website in June for a 'soft launch' to the consultation, with the

formal statutory consultation taking place in September and October. The timetable will be kept under review in light of the measures in place to limit the spread of Covid-19 during the summer and autumn.

10. This consultation represents a formal stage in the Plan preparation process in accordance with government regulations and is an opportunity for those with any outstanding concerns to register formal objections.
11. Following consultation, the Plan will be brought back to the Planning & Transportation Committee for final consideration, after which, the Plan, the comments received and the supporting evidence base will be submitted to the Secretary of State for Housing, Communities and Local Government. The Secretary of State will appoint an Inspector to examine the soundness of the Plan. The Inspector will hold hearings and will subsequently issue a report to the City Corporation, which may include recommended modifications. Subject to the potential impacts of Covid-19 on the examination timetable, and assuming the Inspector finds the Plan sound, it is expected to be adopted in 2021.

**Conclusion**

12. Your Committee recommends that the Proposed Submission City Plan 2036 be agreed and published for a final six-week period of public consultation.

All of which we submit to the judgement of this Honourable Court.

DATED this 31<sup>st</sup> day of March 2020.

SIGNED on behalf of the Committee.

**Deputy Alastair Moss**  
Chair, Planning and Transportation Committee

# Report – Markets Committee

## Proposed Amendment to Terms of Reference

*To be presented on Thursday, 21<sup>st</sup> May 2020*

*To the Right Honourable The Lord Mayor, Aldermen and Commons  
of the City of London in Common Council assembled.*

### SUMMARY

In April 2019, following a recommendation from the Policy & Resources Committee, the Markets Committee's Terms of Reference were revised by the Court of Common Council to remove explicit reference to oversight of the provision of the markets. The word "provision" had been added to the Committee's Terms of Reference in April 2018, having previously referred only to oversight of the management of the markets.

The Markets Committee considers that the amendment has since had the unfortunate consequence of preventing the Markets Committee from being able to engage fully and helpfully in the Markets Consolidation Programme (MCP). Given the intention to submit a Private Bill in November, this engagement is now time-critical in order to help shape a Bill that will meet with approval. The Court is, therefore, requested to amend the Markets Committee's Terms of Reference to restore them to their 2018/19 form, so that the Markets Committee is always consulted. The Markets Committee wishes to stress it is not seeking to take power away from any other Committee, merely ensure it is appropriately consulted.

### RECOMMENDATION

That an amendment to the Markets Committee's Terms of Reference be approved as set out at paragraph 8 (i.e. re-insertion of the words "and provision").

### MAIN REPORT

#### **Background and Current position**

1. At its meeting on 4 March 2020, the Markets Committee considered a number of governance matters, including the current terms of reference, which it felt were not fit for purpose. Markets Committee Members felt very strongly that the changes to the Committee's terms of reference which had been agreed by the Court of Common Council in April 2019 had resulted in the Markets Committee not having effective engagement and consultation in regards to the developing Markets Consolidation Project (MCP). It was felt this had also led to key information not always being communicated to the Chairman, Deputy Chairman and Markets Committee Members in a timely manner.
2. Members expressed the view that the Markets Committee was integral to the developing MCP and it was essential that the Markets Committee was able to

give meaningful input into the evolving MCP aspirations. Members expressed a strong desire to improve the inter-relationship between the Markets Committee and the other parts of the Corporation dealing with our markets' potential move to a single co-located site. It was, therefore, proposed that the Committee should seek a restoration of the reference to 'provision of' markets in the terms of reference, aimed at ensuring the Committee would always be consulted on matters concerning the MCP.

3. Ultimately, this project came from the Markets Committee and the running of the markets is a matter for the Markets Committee; to not keep the Committee fully engaged is, therefore, in the Committee's view, not sensible. The Markets Committee's oversight of the management of the largest wholesale markets in the UK, which are crucial to supplying traders and businesses across the country, means its Members consider they have useful knowledge to contribute to the MCP.
4. The Markets Committee agreed that Policy & Resources Committee and Court of Common Council should be recommended to alter the existing terms of reference as set out below to reflect the integral role of the Markets Committee in the MCP. (***additional wording in bold and italics***)

"To be responsible for:

- (a) Oversight of the ***provision and*** management of all matters relating to Smithfield Market, Billingsgate Market and New Spitalfields Market and the letting of all premises therein.
  - (b) The appointment of the Director of Markets and Consumer Protection (acting jointly with the Port Health and Environmental Services and Licensing Committees)."
5. The Policy & Resources Committee considered this request on 19 March and was not minded to support the amendment. In the normal course of events, the Court of Common Council meeting scheduled for April 2020 would have provided an opportunity for this matter to be discussed further and for the Court to take a final view. Unfortunately, this was not possible due to the cancellation of this meeting owing to the continuing COVID-19 Pandemic. However, given that formal meetings have now resumed (albeit virtually), your Markets Committee now wishes to seek the Court's view.
  6. The Markets Committee wishes to make clear that the addition to the terms of reference is intended to ensure the Committee is fully consulted and appropriately part of the process of moving the markets to a new location. The Markets Committee do not see it as taking anything away from the other Committees naturally engaged in delivering the MCP vision (Finance, Capital Buildings, and Policy & Resources).
  7. The Markets Committee is concerned with ensuring the markets remain at all times viable and suitable for the trade they offer. It wishes to ensure we can always operate those markets and, to ensure they remain fit for the future, the knowledge we build up on how these assets operate (which is distinct from

management of ordinary buildings) is very important. The Markets Committee, therefore, would like to ensure its role is recognised, so that the Committee is able to contribute to discussion and help ensure the right decisions are reached.

### **Conclusion**

8. We recommend that the existing terms of reference of the Markets Committee be revised as set out below to reflect the integral role of the Markets Committee in the MCP. ***(additional wording in bold and italics)***

“To be responsible for:

- (a) Oversight of the ***provision and*** management of all matters relating to Smithfield Market, Billingsgate Market and New Spitalfields Market and the letting of all premises therein.
- (b) The appointment of the Director of Markets and Consumer Protection (acting jointly with the Port Health and Environmental Services and Licensing Committees).

All of which we submit to the judgement of this Honourable Court.

DATED this 4<sup>th</sup> day of March 2020.

SIGNED on behalf of the Markets Committee.

**James Richard Tumbridge**  
Chairman, Markets Committee

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## Report – City Bridge Trust Committee

# Report of Urgent Action Taken: COVID-19 Response and Temporary Amendments to City Bridge Trust Thresholds for Grant Approvals under Delegated Powers and the Scheme of Delegation to Officers (Chief Grants Officer)

*To be presented on Thursday, 21<sup>st</sup> May 2020*

*To the Right Honourable The Lord Mayor, Aldermen and Commons of the City of London in Common Council assembled.*

### SUMMARY

Following the COVID-19 coronavirus outbreak in the United Kingdom, your City Bridge Trust Committee proposed two actions be taken which required the approval of the Court of Common Council, in accordance with the City Corporation's urgency procedures. These actions were intended to assist with the immediate response to the crisis and are set out below.

### RECOMMENDATION

We **recommend** that the actions taken under urgency procedures be noted.

### SUMMARY OF ACTION TAKEN

#### **(A) Covid-19 Response: Grant to London Funders**

1. London Funders, the umbrella body for any corporate, independent or governmental organisations who fund civil society in London, determined to co-ordinate a response to the Covid-19 crisis for London's funding community. The City Bridge Trust and the City of London Corporation are Members of London Funders, along with 148 other organisations, and the Chief Grants Officer & Director of City Bridge Trust (CGO) is the current Chair of London Funders.
2. Building on previous experience, London Funders explored the potential to develop a pooled fund to which organisations in need of additional resources in order to adapt their activities and services in response to Covid-19 could apply. The fund was to be London-focussed, necessarily flexible and would be vigilant that agreed grants would not be supplanting or deterring additional governmental money for London's civil society.
3. A proposal for a pooled fund was subsequently devised, the purpose of which would be to provide support to civil society organisations adversely impacted by the Covid-19 outbreak. The administration would be undertaken by London Funders who would operate a user-friendly grant application software platform:

this was developed and successfully deployed after the Grenfell Tower fire, enabling simple single-point-of-entry grant applications to access funds from a multi-funder pooled fund. It was proposed that this approach be adapted in order to respond to the Covid-19 situation, in order to facilitate a fast, unbureaucratic way of getting funding out to groups in need.

4. It was further proposed that the City of London Corporation (acting as trustee of the Bridge House Estates charity) hold the pooled funds which would sit behind the single portal.
  5. The CGO sought agreement for City Bridge Trust to allocate £1 million (out of its agreed 'Bridging Divides' grants budgets) towards this pooled fund and for the City of London Corporation (acting as trustee of the Bridge House Estates charity) administering the fund through City Bridge Trust. Prioritisation and focus were worked through with other members of London Funders with Members informed on discussions.
  6. Agreement was sought under urgency procedures as the development of the Covid-19 outbreak was fast-moving, with the number of cases rising daily. London's civil society works with some of the most vulnerable citizens; should services need to be adapted this would need to be done swiftly which meant, in turn, that the funding to do so would need to be made available at speed. It would also provide reassurance to the sector and catalyse other members of London Funders to commit funds to this collective response.
  7. Approval was, therefore, granted by the Court of Common Council under urgency procedures to approve the allocation of £1 million of City Bridge Trust's agreed Bridging Divides Funding Strategy budget towards a pooled fund: to support London's civil society organisations adversely affected by the Covid-19 outbreak; and approve that this pooled fund is held by the City of London Corporation (as trustee to the Bridge House Estates charity), administered by CBT working with London Funders and its members.
  8. The City of London Corporation as trustee of Bridge House Estates (1035628) consequently established the London Community Response Fund, a separate trust fund within the ancillary object of Bridge House Estates.
- (B) Temporary amendments to thresholds for grant approvals under delegated powers and the Scheme of Delegation to Officers (Chief Grants Officer)**
9. Following the establishment of the London Community Response Fund outlined above, decisions on the first wave of applications were due during the week commencing 6 April 2020.
  10. Ordinarily, the Chief Grants Officer & Director of City Bridge Trust (CGO) would consider and approve grants up to a certain threshold. However, the CGO was seconded full-time to the London-wide COVID-19 response and the ordinary tempo of decision making by Committee was disrupted by the cancellation of meetings and the redeployment of staff who would ordinarily support the decision-making process.



11. Therefore, it was proposed to both amend the threshold of delegation to allow the Deputy Director of City Bridge Trust (DCGO) to act in the CGO's absence and increase the threshold at which the CGO or DCGO can approve grants, without recourse to the City Bridge Trust Committee or the Town Clerk.
12. The proposed amendments would be subject to review after three months of operation. Moreover, a report for information would be submitted to The City Bridge Trust Committee summarising grant making made under these arrangements. The CGO and the Comptroller & City Solicitor were content with the proposals following consultation.
13. In line with procedure pertaining to the amendment of the Scheme of Delegations, approval was also sought from the Policy & Resources Committee before the proposals were submitted for the approval of the Court of Common Council.
14. With the first wave of applications to the London Community Response Fund ready for decision during week commencing 6 April 2020, approval was sought under urgency to enable the DCGO to take the decisions necessary for grants to be disbursed in a timely and effective manner, given the CGO's full-time secondment to the pan-London COVID-19 response.
15. The Court of Common Council was, therefore, asked to amend the threshold of delegated power for grant making so that:
  - Applications of up to £50,000 may be approved by the Chief Grants Officer (CGO) in their absence, the Deputy Chief Grants Officer (DCGO);
  - Applications of between £50,001 and £100,000 to be approved by the CGO or in their absence the DCGO, in consultation with the Chamberlain.
  - Applications of between £100,001 and £250,000 to be approved by the CGO or in their absence the DCGO in consultation with the Chamberlain and the Chair and Deputy Chair; and
  - Applications of more than £250,000 to be approved by The City Bridge Committee.
16. It was also asked to amend the Scheme of Delegation to Officers as follows (amendment underlined):
  - Authority to be delegated to The Chief Grants Officer & Director of City Bridge Trust or, in their absence, the Deputy Director of City Bridge Trust, to be exercised either:
    - a) at the direction of the Town Clerk & Chief Executive or
    - b) in the absence of the Town Clerk & Chief Executiveto act in consultation with any relevant Chairman and Deputy Chairman in cases where urgent decisions may be required as provided for in Standing

Order No. 41, in respect of Bridge House Estates and/or any other charity in which the City of London Corporation has a material interest, and also in cases (whether under Standing Order 41 or otherwise) where action may be taken under authority delegated by a Committee in respect of Bridge House Estates.

17. This approval was obtained under urgency procedures in accordance with Standing Order No.19.

All of which we submit to the judgement of this Honourable Court.

DATED this 7<sup>th</sup> day of April 2020.

SIGNED on behalf of the Committee.

**Dhruv Patel, O.B.E.**  
Chairman, City Bridge Trust Committee

## Report – Freedom Applications Committee

# Report of Urgent Action Taken: Award of the Freedom of the City of London by Special Nomination to Thomas Moore

*To be presented on Thursday, 21<sup>st</sup> May 2020*

*To the Right Honourable The Lord Mayor, Aldermen and Commons of the City of London in Common Council assembled.*

### SUMMARY OF ACTION TAKEN

1. In recognition of his initiative to raise money for the NHS during the COVID-19 coronavirus crisis, the Lord Mayor nominated Thomas Moore, also known as Captain Tom Moore, for Freedom of the City of London by Special Nomination. The nomination was seconded by the Chair of the Policy and Resources Committee, Deputy Catherine McGuinness. Your Freedom Applications Committee considered this nomination and was highly supportive of the award.
2. The Freedom was the first to be given virtually by the Chamberlain, with the help of the Clerk of the Chamberlain's Court, and was live streamed on YouTube. The request for approval was submitted under urgency to provide this recognition to mark the completion of the 100 laps of his garden and his 100th birthday, where it was intended that the Freedom of the City would form one of many honours that were bestowed upon Captain Moore.

#### **Action Taken**

3. Approval was, therefore, granted by the Court of Common Council under urgency procedures to admit Thomas Moore, also known as Captain Tom Moore, to the Freedom of the City of London by Special Nomination; being nominated by The Rt. Hon. The Lord Mayor, and Deputy Catherine Sidony McGuinness, Citizen and Solicitor.

### RECOMMENDATION

4. We **recommend** that the action taken be noted.

All of which we submit to the judgement of this Honourable Court.

DATED this 17<sup>th</sup> day of April 2020.

SIGNED on behalf of the Committee.

**Alderman Sir David Wootton**  
Chairman, Freedom Applications Committee

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